

Trafford Borough Meeting Minutes March 7, 2017 7:00pm

1. Call to Order

Council President Kris Cardiff called the regular meeting to order at 7:00 pm on February 7, 2017 in the council chambers.

2. Moment of Silence & Pledge of Allegiance

The group participated in a Moment of Silence and The Pledge of Allegiance.

3. Roll Call

Sewage Clerk Kathi Adams took roll, Members in attendance were; Council President Kris Cardiff, Council Vice-President Pete Ledwich, Councilman Dennis Hockenberry, Councilman Michael Mellon, Councilwoman Carol Morrow, Councilwoman Cheryl Petersen, and Councilman Casey Shoub. Other members in attendance were Borough Manager Richard Sahar, Borough Engineer Donald Glenn, Borough Solicitor Craig Alexander and Mayor Edward Llewellyn.

4. Notice of Executive Sessions held March 1 & March 7, 2017 for matters of personnel.

5. Approval of the Minutes of the Regular Meeting of February 7, 2017.

Motion to Accept Minutes: Councilman Ledwich with 2 revisions to list the roll call votes

Second: Councilman Mellon

MC 7-0

Councilman Shoub left the meeting for an emergency. Did not return.

6. Payment of Bills – Approval of Expense Voucher List Dated March 4, 2017

Motion to Approve Expense Voucher List: Councilman Hockenberry

Second: Councilwoman Mellon

MC 6-0

7. Report from Borough Engineer, Glenn Engineering

a. Report Submitted

Motion: Move to authorize the Engineer to prepare specification and bid the repair of the 8th Street Sanitary Sewer Project.

Motion: Councilman Hockenberry

Second: Councilwoman Morrow

Discussion: Estimated cost of project? Approximately \$65.650

MC 6-0

Motion: Move to authorize the Engineer to apply for grant funding from ALCOSAN for 8th Street Sanitary Sewer Project.

Motion: Councilwoman Morrow

Second: Councilman Ledwich

MC 6-0

b. Glenn Engineering dismissed from the meeting

8. Public Comment

Mr. Of Meadow Street complaints about neighbor at 8 Meadow Street. Claims property is a nuisance.

Mr. Frydrych of 7 Meadow Street complaints about neighbor at 8 Meadow Street. Claims property is a nuisance and wants a police presence. Borough Solicitor Alexander responded to both complaints that the property owner has been cited repeatedly and found guilty in court. Situation will continue to be monitored.

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Danette Davis of 102 Belleau Wood Blvd. spoke about problems with her driveway resulting from sewer repairs. Is unsatisfied with actions taken. Borough Solicitor Alexander responded that the Borough is not liable.

9. Approval to Hire Part Time Police Officers

Mayor Llewellyn was asked to speak on this issue. Gave background on the two potential hires.

Motion: Move to approve the hiring of Cory James Holmes to the position of Part Time Police Officer at a payrate of \$15.00 per hour.

Motion: Councilman Ledwich

Second: Councilwoman Petersen

MC 6-0

Motion: Move to approve the hiring of Eric M. Colamarino to the position of Part Time Police Officer at a payrate of \$15.00 per hour.

Motion: Councilwoman Morrow

Second: Councilwoman Petersen

MC 6-0

10. Consideration of Resolution 1 of 2017

The Pennsylvania Municipal Retirement System has requested Council to approve the Resolution that will bring the Non-Uniformed Retirement Plan into conformance with the existing public works union contract and administrative staff plan. This plan is a defined contribution plan that limits the Borough's financial obligation to yearly payments while the employee remains employed. When the employee leaves, the Borough has no further obligation to fund that retirement account.

Reading of Resolution by Borough Solicitor Alexander: Now, Therefore, Be It Resolved this ____ day of _____, 2017, that in accordance with Ordinance No. 3 of 2016, and the Agreement effective July 1, 2016, the Borough agrees to increase the Borough's contribution to each member's account to one thousand five hundred dollars (\$1500) per quarter for the third and fourth quarters of 2016 only.

Motion to accept Resolution 1 of 2017 for the Pennsylvania Municipal Retirement System.

Motion: Councilman Hockenberry

Second: Councilman Ledwich

MC 6-0

11. Presentation by Reynold Peduzzi regarding the Heritage Trail and Trafford Memorial Park

The Heritage Trail is coming to Trafford. Groundbreaking Ceremony at 11 AM on March 9, 2017. Work has begun behind BY. Requested Borough / Council to write a letter to the Director of County Parks to support the trail coming the whole way in to Fifth Street.

Memorial Day 2017 a monument will be dedicated to the Gold Star Mothers at the Trafford Memorial Park. Night at the Races to raise funds for project to be held on Saturday, March 25, 2017. Doors at 6 PM, meal at 6:30 PM, first race at 7 PM. Tickets available at Rose Flower Shop and Larry George Agency. Monetary donations will also be accepted.

Some of the special flags bought by the Friends of the Trafford Veteran's Memorial Park for the bridge have blown down. Would like to try to locate them and have them put back up.

12. Motion to ratify the sale of the fryers from the Manchester Room to the Trafford Fire Company for \$500 with the money going into the borough's general fund.

Motion: Councilwoman Morrow

Second: Councilman Hockenberry

MC 6-0

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13. Administrative Reports

- a. Code Enforcement - Report was submitted for filing. Hearing was held for 8 Meadow Street. Ongoing situation being monitored and addressed.
- b. Borough Manager – Report submitted for filing. Progress on sewage billing and financial reporting projects. Citizens ad hoc group meeting in council chambers on March 28, 2017.
- c. Borough Solicitor – Executive session held to discuss issues of personnel. Borough Manager Sahar has requested help on drafting a letter to the business owner regarding the sink hole at 15 Forbes Road. Received a Sanitary Sewage Service Agreement from the solicitor for Penn Township Sewer Authority for a proposed development off Bradford Square which will be reviewed and discussed.
- d. EMS – Penn Township reports that call volume is still up.
- e. Trafford VFD – Chief Lindbloom was on a call. No report.
- f. EMC – Not present. No report submitted.
- g. Recreation Board – Rosemary Frolini reported Friends of PTARC gave a check of \$1500 to be used toward the Fairmont Park Project. Auction made a little over \$8500. Thank you for help and cooperation from everyone. Borough Manager Sahar reported receipt of an additional \$6000 in grant money for Fairmont Park Project.
- h. Mayor Report – *Mayor Llewellyn* gave the police report for the month of February totaling 147 calls, 11 criminal cases were filed with more pending, 20 traffic citations and 13 non-traffic citations.

14. Committee Reports

General Government: No report.

Finance: No report.

Community Development: Easter Egg Hunt at BY Park on April 8th. Beautification Club volunteer meeting at Parente's on March 16th at 6:30 PM. TECDC Bingo April 1st at the Polish Club.

Public Safety: No report.

Public Works: Planning Commission meeting March 22nd at 7:30 PM to discuss Phase II development of Bradford Square.

Sanitation: *Councilman Shoub* absent. No report.

Council President's Report: Visited Senator Dunbar's office about the condition of First Street. Exploring PennDOT takeover program to see if it is feasible. Would like to seek a new Emergency Management Coordinator. Solicitor Alexander listed the process steps for appointing a new EMC.

Motion to obtain letters of interest for a new Emergency Management Coordinator.

Motion: Councilman Ledwich

Second: Councilman Hockenberry

MC 6-0

15. New Business – *Councilman Ledwich* Penn Township EMS has requested permission form TEMS to stage an ambulance in one of their bays but TEMS has not responded. Discussion of possibility of staging an ambulance in the fire department garage.

President Cardiff reported a work session scheduled for March 21st at 7 PM. Next regular council meeting will be April 4th at 7 PM.

16. Adjournment

Vice President Ledwich made a motion to adjourn the meeting. Seconded by *Councilman Hockenberry*. **MC 6-0**