

BOROUGH OF TRAFFORD

COMMERCIAL OCCUPANCY PERMIT APPLICATION

\$150.00 inspection fee made payable to: *Borough of Trafford*
(Note: each unit requires a separate application)

Sale Rental Date: _____

Address to be inspected: _____

Name of Applicant/Agent: _____ Phone: _____

Property Owner: _____ Phone: _____

Prospective Buyer/Tenant: _____ Phone: _____

Name(s) of Adult Occupants: _____

Address to mail Certificate of Occupancy if different than above: _____

The Code Enforcement Officer must have access to the building in order to perform this inspection but will not enter the structure without the owner or owner's agent present.

Any violations found during the site visit will be given to the contact listed below in written format and/or email (two subsequent failed inspections will result in an additional fee of \$50.00 per visit).

Contact Person: _____ Phone: _____

Email Address: _____

Occupancy permits cannot be issued without a current valid sewer lateral inspection report from the Trafford Borough Public Works Department. Sewer lateral inspections are only valid for three years from the date of last approval.

No structure may be occupied prior to the issuance of a Certificate of Occupancy.

OFFICIAL USE ONLY

Initial Inspection: _____ Pass _____ Fail _____

Final Inspection: _____ Pass _____ Fail _____

Zoning District: _____ Occupancy: _____

Code Enforcement Officer

Borough of Trafford
414 Brinton Avenue | P.O. Box 196 | Trafford, PA 15085
Phone: (412) 372-7652 | Fax: (412) 372-7654