

**1. Call To Order 7:00pm**

Vice President Kris Cardiff called the July regular monthly meeting to order at 7:00 pm.

**2. Moment Silence & Pledge Of Allegiance**

The group participated in a moment of silence and the pledge of allegiance.

**3. Roll Call**

Borough Secretary Nina Solivan took roll members in attendance were: Councilman Cardiff, Councilman Hockenberry, Councilman Ledwich, Councilman Mellon, Councilman Schultz, and Councilman Shoub. Absent were Council President Jay Race. Others in attendance were Borough Manager Richard Sahar, Borough Solicitor Chelsea Dice, Borough Engineer Don Glen, and Mayor Peduzzi.

**4. Notice of Executive Sessions held June 16, 2015, June 24, 2015, and July 7, 2015 for matters of personnel.**

**5. Minutes from Regular Monthly Meeting held June 2, 2015**

- a. **First:** *Councilman Ledwich*
- b. **Second:** *Councilman Hockenberry*
- c. **Public Comment:** No Public Comment
- d. **Motion Pass [X] YES or NO**

**6. Minutes from Special Meeting May 20, 2015 (Digital Version)**

- a. **First:** *Councilman Hockenberry*
- b. **Second:** *Councilman Ledwich*
- c. **Public Comment:** No Public Comment
- d. **Motion Pass [X] YES or NO**

**7. Payment of Bills – Approval of Expense Voucher List Dated July 7, 2015**

- a. **First:** *Councilman Hockenberry*
- b. **Second:** *Councilman Ledwich*
- c. **Public Comment:** No Public Comment
- d. **Motion Pass [X] YES or NO**

**8. Report from Borough Engineer, Glenn Engineering**

- a. Report Submitted
  - MS4 (Municipal storm separate system) annual progress report has been submitted to the DEP.

-DEP has done audits on several municipalities in regards to this program. Don stated he would like to get all the copies to the Borough Manager so we will be prepared if we ever were selected for an audit.

- There is a new consent order that is optional however there will be a municipal tap control/ connection. If you do not enter into an interim consent order the DEP will put a corrective action plan in order that we must follow.

- b. Public Comment
- c. Glenn Engineering dismissed from meeting

**9. Public Comment**

**a. Public Comment for all matters which the public has concern. No public comment or questions on agenda items will be received after this point.**

**b. Only public comment for motions not listed on the agenda will be received when called for.**

**-Rosemary Frolinni 505 Duquesne Ave:** Requesting an update on 501 Duquesne Ave, Trafford Motors Building. Casey Shoub stated he has contacted Halle Chatfield from Westmoreland County Land Bank there is a pre-bid meeting scheduled for Friday, July 3, 2015.

**-Karen Runko 180 E Gilmore Ave:** Expressed concerns for 178 E Gilmore Ave, this home is vacant and is a health hazard. Ms Runko stated there is severe water damage, black mold, and human waste inside the home. The windows are starting to fall and Ms. Runko's concerns are if the odors start to spill out that the surround neighbors are going to become ill. Mayor Peduzzi commented we as the borough cannot do anything due to the property not being our possession, Chelsea Dice stated if the property does happen to belong to the county she can contact the county and possibly see if they will demolish the structure.

**-Steven Matiasic 205 Timber Drive:** Expressed concerns for water run-off from the urban properties drive way, sent pictures to borough secretary. Main concern is the silt and debris that is falling into the storm drain and will eventually cause a big problem, trying to be proactive and not wait.

**-Theresa Severino 317 E Edgewood Ave:** Expressed concerns of Trash Bins on the sidewalk on 5<sup>th</sup> street. It looks horrible and we want that specific district to look nice. Councilman Cardiff stated there is an ordinance for that so we will look into it. Mrs. Severino also was wondering if her husband could have a key for Wednesday night bacchi to have use of the restrooms while they are playing. Councilman Ledwich stated as of right now the only way to receive a key is if you rent the park.

**-Catherine Kurtz 222 Adrian Ave:** Stated she has called TEMS multiple times and when finally getting a hold of someone they stated she would receive a call back, no one ever called back. Ms. Kurtz stated all she is looking to do is help, Trafford is without total coverage. We need to notify the people, who's responsible for letting the

resident's know TEMS or the Borough? Councilman Cardiff stated TEMS is a private entity and not a part of the borough we do not have any control over TEMS.

**-Mary Dobos 207 1<sup>st</sup> Street:** Would like to know the status of the home the borough own on Radosh Drive. The home has been taken over by the foliage, and is beginning to fall apart. Councilman Cardiff stated it was not on the list but we can look into it.

**-Danette Davis 102 Belleauwoods Blvd:** Expressed concerns about her driveway in regards to the sewer project. Ms. Davis stated her old driveway was 10ft wide and 9 and 5 3/4ft long and the new driveway pad are 90inches long and side pours were incorporated. The old pads were taken from under her steps the new pads are not the same size and end the driveway 2 inches. Left the steps undermined. Side pours were removed and never put back. Called for cones, horses anything to block of the 3 foot deep holes. Ms. Davis questioned why her driveway was not put back to what it was before. Chelsea stated Ms. Davis should meet with Don Glenn, give him copies of pictures and concerns. This way Don Glenn can create a punch list for the contractors to fix. A punch list is a list of items that still need to be completed by the contractor before any final payment can be issued and signed off by the engineer.

**c. Borough Response**

**10. William Sadler has submitted his resignation from the Public Works Department of the Borough of Trafford effective July 10, 2015.**

**a. Motion to accept William Sadler's resignation.**

**b. First:** *Councilman Ledwich*

**c. Second:** *Councilman Hockenberry*

**d. Motion Pass [X] YES or NO**

*Councilman Schultz made a motion to table Bill Sadler's resignation until the next meeting to give him the same courtesy that we had given another employee seconded by Councilman Shoub. Councilman Ledwich made a counter motion stating Bill spoke to the manager about his resignation the other employee was not offered that. Councilman Schultz stated that he had spoken to Bill and would like to have the motioned tabled. We set a precedence and we have to follow through. Councilman Schultz stated this is not the way we treat employees. Councilman Cardiff stated we did not ask him to resign.*

*Roll call vote was taken to table resignation: Councilman Cardiff No, Councilman Hockenberry No, Councilman Ledwich No, Councilman Mellon No, Councilman Schultz Yes, and Councilman Shoub Yes. 4-2 Motion Not Tabled. Councilman Race was not present.*

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*Councilman Ledwich made a motion to accept Bill Sadler's Resignation seconded by Councilman Hockenberry.*

*Councilman Schultz stated we do not treat employees this way, Bill is a very important asset to this Borough. Roll Call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon Yes, Councilman Schultz No, and Councilman Shoub No. 4-2 MC Councilman Race was not present.*

**11. Chief Disso has made a recommendation to hire Stacey M. Lucas as a Part Time Police Officer.**

- a. **Motion to hire Stacey M. Lucas as a Part Time Police Officer**
- b. **First:** *Councilman Hockenberry*
- c. **Second:** *Councilman Shoub*
- d. **Motion Pass [X] YES or NO**

**12. Motion to Advertise Ordinance 2015-\_\_\_\_\_ amending §170-39 of the Trafford Borough Code as provided by the draft attached. This ordinance will amend the definition of "Oversized Vehicle".**

- a. **First:** *Councilman Ledwich*
- b. **Second:** *Councilman Hockenberry*
- c. **Motion Pass [X] YES or NO**

**13. Motion to Advertise Ordinance 2015-\_\_\_\_\_ amending §188-38 of the Trafford Borough Code as provided by the draft attached. This ordinance will amend the section of the code that addresses non-metered parking regulations.**

- a. **First:** *Councilman Hockenberry*
- b. **Second:** *Councilman Ledwich*
- c. **Motion Pass [X] YES or NO**

Councilman Shoub stated he does not support the 4 hour parking, nor does the Chief of Police.

Roll call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon Yes, Councilman Schultz No and Councilman Shoub No. 4-2 MC Councilman Race was not present.

**14. Motion to Recognize Bradley Thomas for earning the rank of Eagle Scout and submitting a letter to him recognizing his accomplishment**

- a. **First:** *Councilman Ledwich*
- b. **Second:** *Councilman Shoub*
- c. **Motion Pass [X] YES or NO**

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**15. Motion to Adopt Resolution 15-5 Approving a Cooperation Agreement between the Westinghouse Valley**

**Keystone Communities**

- a. **First:** *Councilman Shoub*
- b. **Second:** *Councilman Hockenberry*
- c. **Motion Pass [X] YES or NO**

**16. Request from the Westmoreland Youth Commission for use of the Manchester Room at no fee. Motion to Grant the use of the Manchester Room at no fee to the Westmoreland Youth Commission.**

- a. **First:** *Councilman Schultz*
- b. **Second:** *Councilman Shoub*
- c. **Motion Pass YES or NO**

Roll Call Vote was taken: Councilman Cardiff No, Councilman Hockenberry No, Councilman Ledwich No, Councilman Mellon Yes, Councilman Schultz yes, and Councilman Shoub Yes. 3-3 Councilman Race was absent. Tie vote Mayor Peduzzi voted Yes. MC.

**17. (Draft Review) Consideration of Drilling Ordinance**

- a. **First:** *Councilman Ledwich*
- b. **Second:** *Councilman Shoub*
- c. **Motion Pass YES or NO**

This vote is sending the Ordinance to the Trafford Borough Planning Commission and Westmoreland County for review.

**18. Administrative Reports**

**a. Code Enforcement**

Abandoned vehicles: 2 verbal warnings, 1 Certified Letter pending and 1 not in violation.

Garbage: Certified letter pending

Burning: 2 certified letters pending.

Grass/ Weeds: 5 verbal warnings, 4 certified letters pending.

**b. Borough Manager**

Working on getting the pension switched to Pennsylvania Municipal Retirement Services. Working on getting everything finalized for the Westmoreland Park Closeouts. Started the testing for Full Time Police officer.

**c. Borough Solicitor: No Report**

**d. TEMS**

There were a total number of 34 calls for the month of May and 156 Calls total so far for the Year.

**e. Trafford VFD: No report**

**f. EMC: No report**

**g. Rec board**

PTARC and the Rec Board thank Rich for all his cooperation and alleviating issues that they've had. 6<sup>th</sup> Ave playground needs mulch and South Trafford playground needs mulch and an encasement for the mulch but we do not have the funds as of right now but is something to consider and plan for the future. Councilman Ledwich made a motion to have signs put up at Woodlawn Park for playground parking only seconded by Councilman Hockenberry. MC

**h. Mayor Peduzzi**

Mayor Peduzzi attended a recycling meeting and mentioned anything that is placed into a black bag they are immediately rejected and discarded. Westmoreland Heritage Trail is moving forward with the purchase of Export to Trafford. Sometime in July they are supposed to sign the purchase agreement. Installed a dusk to dawn light overhead of the stone in the gazebo with the 38 residents whom have died in war.

**19. Committee Reports**

**a. Finance**

Next round of sewage bills are going out within the next two weeks. This billing period was the full ALCOSAN increase of \$106,618.00. Sewage round 223 there was a delinquency of 8.4%

**b. Community Development**

No report

**c. Public Works**

No Report

**d. Sewage**

No report

**e. Public Safety**

Chief Disso requests the media to reflect the signs on Cavitt Avenue are still active until changed by a passed ordinance.

**f. General Government**

The borough is in the process of looking into a grant to update the financial software. Implementing a service request program with a goal of computerizing a portion later in time. Staff meetings will be held twice a month 1<sup>st</sup> Thursday after the monthly meeting and 3<sup>rd</sup> Thursday of the month. There is a usage graph within the packet to show the use of the website. Manchester Room Manager applications due July 14, 2015. Sends condolences to Jay Race's family for his loss.

**20. New Business**

Councilman Hockenberry made a motion to have all entities whom use our facilities to fill out an application and provide a security deposit of \$100.00 seconded by Councilman Ledwich. MC

**21. Adjournment**

Councilman Ledwich made a motion to adjourn seconded by Councilman Shoub. 8:45pm