

Trafford Borough
Monthly Business Meeting Minutes- Tuesday, June 6, 2017

The Trafford Borough Council held its monthly business meeting on Tuesday, June 6, 2017 at 7:00 p.m., in the Council Chambers.

Council President, Kris Cardiff, called the meeting to order and led the Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

(Present)	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Ed Llewellyn, Mayor
	Michael Mellon	Don Glenn, Engineer
	Carol Morrow	Craig Alexander, Solicitor

Notice of Executive Session held June 6, 2017 for matters of personnel.

Minutes- A motion “to accept the minutes of the May 2, 2017 regular meeting” was made by Councilwoman Morrow and seconded by Councilman Hockenberry. The motion carried unanimously.

A motion “to accept the minutes of the May 17, 2017 voting meeting” was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously.

Payment of Bills- A motion “to approve the expense voucher list dated June 6, 2017” was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously.

Don Glenn, Engineer

Councilman Shoub made a motion “to pay Insight Pipe in the amount of \$37,000 for the source reduction flow project” seconded by Councilwoman Morrow. The motion carried unanimously.

Mr. Glenn stated we are seeking a reimbursement for 85% of the project with the GROW grant program that is offered by ALCOSAN.

Mr. Glenn stated council needs to consult with the solicitor on removing the boroughs steel plates at the Forbes Road sinkhole sight so Trafford is not liable for any possible incidents.

Mr. Glenn provided council with a street inventory list.

Mr. Glenn mentioned while performing a street inventory list Coventry Court and Bradford Square are not on the Liquid Fuel program. Trafford is not receiving a state reimbursement to maintain Coventry Court or Bradford Square. It is Don’s recommendation that those streets be accepted upon a work session meeting with the solicitor.

Additional comments are needed from Moronda Homes pertaining to Bradford Square phase II.

Murrysville Road scope of work was sent to PennDOT pertaining to the turn back program.

Councilman Hockenberry made a motion to “authorize Glenn Engineering to prepare plans and specs to convert BY Park restrooms for handicap accessibility under the Westmoreland County CDBG program” Seconded by Councilman Shoub. The motion carried unanimously.

Councilman Ledwich made a motion to “authorize Glenn Engineering to prepare plans and specs to replace handicap ramps on Cavitt Avenue under the Westmoreland County CDBG program” Seconded by Councilman Shoub. The motion carried unanimously.

Councilwoman Morrow made a motion to “accept a resolution to request ALCOSAN’s Grow Grant Program to be used for the Eighth Street Source Flow Reduction Project in the amount of \$34,595.00” seconded by Councilman Shoub. The motion carried unanimously.

Public Comment-

Leslie Peters 103 Highland Avenue: Thanked council for all of their hard work.

Mary Dobos 207 1st Street: Reported the playground program will begin June 12th. The playgrounds participating are Woodlawn, Fairmont and the Terrace. Port-a-Johns will arrive Thursday.

Beth Arrington 213 East Fairmont Avenue: Questioned if a permit is needed for an event being held at the American Legion on July 16 that will have vendors in the parking lot selling items. (Solicitor Alexander stated he would get back to Ms. Arrington)

Lynwood Leeman 334 Fourth Street: Expressed concerns on various public works issues.

Playground Workers-

Councilwoman Morrow made a motion to “hire Emily Baird, Brenna Fattori, Michelle Hopkins, Katelyn Pedder, Alicia Wilson, and Jenna Bartley as playground Staff for the 2017 Summer Playground Program at the rate of \$8.00/hr.” Seconded by Councilwoman Petersen. The motion carried unanimously.

Intergovernmental Agreement-

Councilman Shoub made a motion to “enter into an intergovernmental agreement with Penn Township Sewage Authority for Bradford Square phase II Sewer System Installation, Sewage Billing, Sewer Tap-in Fee’s and sewer lateral inspections” was seconded by Councilman Hockenberry. The motion carried unanimously.

Westmoreland County CDBG-

Councilman Hockenberry made a motion to “ opt in to the Westmoreland County Community Development Block Grant Program for the calendar years 2018-2020” seconded by Councilwoman Morrow. The motion carried unanimously.

Administrative Reports:

Code Enforcement: Report was submitted and is on file.

Craig Alexander, Solicitor: Prepared grow resolution. Councilman Shoub made a motion to “allow Solicitor Alexander to prepare an ordinance to accept Coventry Court and Bradford Square” seconded by Councilman Ledwich. The motion carried unanimously.

Police Contract Negotiations will commence within the next few weeks.

Brian Lindbloom, Fire Chief: Hoagie sale was successful raised about \$700.00. Some members of the VFD will be participating in training presented by Huntley & Huntley for a non-conditional gas well emergency. Councilman Hockenberry asked if the borough could use the washer and dryer in the fire department for washing towels and rags Chief Lindbloom stated that was fine.

Emc: There are no direct threats to Trafford. Interim EMC Brian Lindbloom provided council with various handouts on the required resolutions that will need passed and training that is required by council.

Ed Llewellyn, Mayor: 160 Total service calls for the month of May.

Presidents Report: A letter of intent was sent to PennDOT for the Murrysville Road Turn Back Program.

Committee Reports-

General Government:

Councilwoman Morrow made a motion to "Hire Joseph Probo at the rate of \$13/hr for 24 hours a week not to exceed 32 hours for Zoning Permits and Occupancy Inspections" Seconded by Councilman Hockenberry.

Councilman Shoub questioned why the hiring process was not done as we normally do.

Roll call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon No, Councilwoman Morrow Yes, Councilwoman Petersen Yes, and Councilman Shoub No. Motion carried 5-2.

Councilwoman Morrow made a motion to "Change Ordinance Officer Adams' wage to \$12/hr at 8 hours a week" seconded by Councilman Hockenberry. Roll call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon Yes, Councilwoman Morrow Yes, Councilwoman Petersen Yes, and Councilman Shoub No. Motion carried 6-1.

Community Development:

Construction on the Fairmont Playground will begin at the end of August. Councilwoman Petersen made a motion to "pay for three new signs at the BY Park in the amount of \$5450.00 from the recreation fund" Seconded by Councilman Hockenberry. The motion carried unanimously.

Mulch will be delivered Thursday. Tyler Mains will be donating his time to spread the mulch at all of the playgrounds.

Public Safety:

Councilman Hockenberry made a motion to "remove any signs that state resident only on any handicap parking sign within the borough" seconded by Councilman Ledwich. Roll call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon Yes, Councilwoman Morrow Yes, Councilwoman Petersen Yes, and Councilman Shoub No. Motion carried 6-1.

Councilman Hockenberry stated Trafford does not charge for an alcohol permit for its Pavilion Rental Facilities. This is something that should be addressed at the next council meeting.

Public Works:

Councilman Shoub made a motion to "replace the lights at Memorial Park and on the Borough Building with more energy efficient fixtures from Scott Electric not to exceed \$3,000" seconded Councilman Ledwich. The motion carried unanimously.

Sanitation:

Councilman Shoub made a motion to "advertise for a Public Hearing concerning MS4 on July 5' 2017 at 6:30pm before the regular council meeting" seconded by Councilman Ledwich.

New Business-

South Trafford Ballfield Applications:

Councilman Hockenberry made a motion to "approve the new applications for the South Trafford Ballfields" seconded by Councilman Ledwich. The motion carried unanimously.

Purchase of Highchairs, Microwave for Manchester Room:

Councilman Hockenberry made a motion to “purchase two Highchairs/Booster seats, and one commercial microwave not to exceed the amount of \$500.00” seconded by Councilman Ledwich. The motion carried unanimously.

Adjournment:

Councilman Cardiff stated the next regular council meeting will be held on Wednesday, July 5th at 7:00pm.

A motion “to adjourn the May regular business meeting” was made by Councilman Ledwich seconded by Councilwoman Petersen. The motion carried unanimously.