

1. Call To Order

Council President Kris Cardiff called the meeting to order at 7:03pm on Tuesday, May 3, 2016.

2. Moment Silence & Pledge Of Allegiance

The group participated in a Moment of Silence and the Pledge of Allegiance.

3. Roll Call – Have the Secretary call the roll

Borough Secretary Nina Solivan took roll: members in attendance were Council President Kris Cardiff, Council Vice President Pete Ledwich, Councilman Dennis Hockenberry, Councilwoman Carol Morrow, Councilwoman Cheryl Petersen, and Councilman Casey Shoub. Absent Councilman Mellon. Other in attendance were Borough Manager Rich Sahar, Mayor Ed Llewellyn, Borough Engineer Don Glenn, and solicitor Craig Alexander.

Notice of Executive Sessions held May 3, 2016 for matters of personnel and real estate.

4. Approval of the Minutes of the April 5, 2016 meeting

Motion to Accept Minutes: Councilwoman Morrow

Second: Councilman Ledwich MC

5. Payment of Bills – Approval of Expense Voucher List Dated May 5, 2016

Motion to Approve Expense Voucher List:Councilman Hockenberry

Second: Councilman Ledwich MC

Discussion: Council President Cardiff questioned a bill to Atlas Rental, inquired if this was for the fencing at 501 Cavitt Avenue. Rich stated that is correct and we have sent them the bill for this and we will continue to bill.

6. Report from Borough Engineer, Glenn Engineering

-Sent a letter to Penn Dot regarding the center line seem on 7th street all the way to prospect St.

Submitted a copy to the Borough Manager.

- Don has inspected the retention ponds on Coventry Court and Bradford Square. Submitted report to the Borough Manager.

-Don sent a letter to Mr. Urban in regards to a sanitary sewer along route 130. Submitted a copy to the Borough Manager.

-Completed plans and specs for retaining wall on the corner of 5th and Duquesne Ave, Don spoke to Bert Ghetto at the Department of Redevelopment of Westmoreland County and stated Terry Antinuchi would be in touch with regards to advertisements for the project.

-Dennis Hockenberry gave thanks to Don for addressing the issues with 7th street and also looking at the issues off of Forbes Road.

7. Public Comment

There was no public comment.

8. Administrative Reports

a. Code Enforcement

-Council received a report to be filed. CEA has helped us greatly with a few major issues in town. Progress is being made. It may not appear to the public but progress is greatly improving.

b. Borough Manager

-Have been looking at some sewage billing issues. There are so many issues with the current billing system. Recommendation is that we look at in house billing and finding a program suitable for that. There are too many agencies involved right now. ALCOSAN is not getting the proper information from the water company. Also I would like to hire a part time person at no extra cost to the borough. The RFP for EMS services is with the solicitor at this point in time. We are also looking to rent out the old police station. On a better note the Manchester Room has made \$7871.00 this time last year we only made \$2500.00 for the same time period.

-Councilman Hockenberry made a motion to allow Rich to handle the in house billing and the hiring of a part time person seconded by Councilwoman Morrow. Mc

A resident questioned what problems are there? Borough Manager Rich Sahar stated just alone this week there has been two separate issues. Where ALCOSAN reported a different consumption to us then the water company. We get our information from ALCOSAN. If any resident has an issue we contact the water company to verify the information. Resident questioned how the residents check to make sure their bill is correct, Rich stated look at the usage period on the sewage bill and look at the water bills for the corresponding time period and see what your usage is and compare the two. In-house we are flagging any usage over 25,000 gallons. Once we move over to the new system the bills will be easier to read.

c. Borough Solicitor

- Will be working on proposed variance for the old funeral home on the corner of 5th Street and Duquesne.

- Will be working on a proposed triple net lease for the old police station.

-Craig was contacted by Gene Ferance at the Westmoreland county housing authority to have a meeting with our code officer Rich Adams to look into doing some joint code enforcement for the Trafford Manor.

d. TEMS

- 35 calls for the month of April and 137 calls for the year. From the beginning of January to April 30th we averaged 1.13 calls per day. You can see why it doesn't pay to have 24/7 coverage for 1.13 calls a day.

-Dennis questioned what TEMS made from the fish fry. Tracie TEMS treasurer stated last year they made around \$9,000 and this year about \$10,000.

e. Trafford VFD

-Fire Department members finished up training in Cambria County members were certified in Fire officers and tactics, fire dynamics and fundamentals, legal aspects for fire command, autism awareness for emergency responder's, emergency vehicle driving certification. House fire on Gilmore Trafford, Level Green and Painter town were the first responders. Pitcairn and Larimer came in to assist. This is the 5th fire of the year. Hoagie sale will be Friday and Saturday along with cleanup day. 200 Club is scheduled for November 12th.

f. Emergency Management

- No report

g. Recreation Board

- Took 14 seniors to the Theater Factory. Looking into having a movie in the park this summer updates to follow at a later date.

h. Mayor Report

-143 Calls for the month of April. 43 Citations were issued and 4 warrants were served.

9. Committee Reports

Community Development – Clean up days will be this weekend May 6th 12pm to 8 pm and 7th 8am to 4pm.

Public Safety- Thanked Rich for addressing the issue on Forbes road where the creek is eating away at the road. PennDot put a few barrels out and someone threw them over the hill. Oldies Dance Friday May 13 doors open at 6:30 Dj Mike Procter and MC Frankie Day. The money will all go towards community days. Centennial Committee has donated \$5,000 seed money for community days.

10. New Business

-Councilman Hockenberry made a motion to sell the fryers in the Manchester Room seconded by Councilwoman Morrow.

George Brown President of TEMS questioned when you will be getting rid of the fryers? Are you telling me that we are not going to have a fish fry next year? Dennis stated he does not know the law on how to sell them he will let Rich handle that and as far as a fish fry for next year you keep saying TEMS is not going to be here. George stated the fryers sitting there isn't going to cost the borough anything but if you

sell them you're putting TEMS out of \$10,000. Dennis questioned if you aren't here next year why would you have a fish fry. George recommended selling them next year if TEMS is not here, what's the harm in letting them sit there. Dennis stated we had to do so much work after the fish fry so it is not worth it for the borough. We had to scrub the floors, and paint the room. Rich stated he will need to speak to George on the condition of the room after the fish fry. Councilman Hockenberry rescinded his motion until Rich speaks with George.

-Trafford Beautification club can no longer up hold the maintenance on the gardens in Trafford, the members are elderly. Dennis suggested that each organization in Trafford adopt a garden and maintain it. Rich has a list of each garden so if any organization is interested please contact the borough office.

- We have received a request from Girl Scout troop 0266 they would like to set up container gardens with various locations library, post office, food bank, and BY Park. The girls would be responsible for maintaining the container gardens and once they come to full fruit anyone can help themselves. They are not asking for anything but councils support. Councilman Ledwich made a motion to allow troop 0266 to have the container gardens at the library, post office, food bank, and BY Park seconded by Councilman Shoub. MC

- May 4th in the library at 6pm will be the historical society meeting for structuring the committee.

- The library is also holding a fundraiser at the middle school Saturday May 14th the River City Brass Band.

10. Adjournment

Councilman Hockenberry made a motion to adjourn seconded by Councilwoman Petersen. MC