

Trafford Borough
Monthly Business Meeting Minutes- Tuesday, May 2, 2017

The Trafford Borough Council held its monthly business meeting on Tuesday, May 2, 2017 at 7:00 p.m., in the Council Chambers.

Council President, Kris Cardiff, called the meeting to order and led the Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

(Present)	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Ed Llewellyn, Mayor
	Michael Mellon	Don Glenn, Engineer
	Carol Morrow	Craig Alexander, Solicitor

Notice of Executive Session held May 2, 2017 for matters of personnel.

Minutes- A motion “to accept the minutes of the April 4, 2017 regular meeting” was made by Councilman Hockenberry and seconded by Councilwoman Morrow. The motion carried unanimously.

Payment of Bills- A motion “to approve the expense voucher list dated May 2, 2017 upon review with the Borough Secretary” was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously.

Don Glenn, Engineer- Informed council the Eighth Street project will be done in two phases the first phase which will consist of replacing two manholes will be conducted the week of May 8th the second phase is expected to begin the week of May 22nd and consists of lining the sewer. Glenn Engineering will put together a letter to inform residents on Eighth Street what to expect.

Don also reminded council that the Eighth Street project we are looking to get reimbursed for through ALCOSAN’s Grow Grant Program.

A motion “to adopt the Highway Restoration and Maintenance Bond Resolution for the ramp and wall renovation project on the corner of Fifth Street and Duquesne Avenue” was made by Councilman Ledwich and seconded by Councilwoman Morrow. The motion carried unanimously.

The borough has a reserve of approximately \$80k in the liquid fuels account for the first time in several years. A motion “to allow Don to prepare a recommended street repair list and to prepare bid documents for a street repair program” was made by Councilwoman Morrow and seconded by Councilwoman Petersen. The motion carried unanimously.

Councilman Ledwich requested Don to give council a priority list of the streets and how the streets will be graded with supporting documents such as pictures and criteria that supports the findings. Councilman Ledwich also requested Don to get estimates for the streets that will be high on the priority list.

Councilman Cardiff mentioned to Don that he had received two letters in regards to Timber Drive. Residents of the area would like their street paved. Councilman Cardiff asked Don to please consider Shadow Wood area when performing the street study.

Councilman Shoub questioned if MS4 street cleaning should be in effect already. Don stated yes this should be in effect, and will provide council with a schedule so Trafford does not over spend.

Council decided to save the CDBG opt in or out decision for the June Meeting.

Public Comment-

Susan Curran 212 Timber Drive: Requesting Timber Drive be paved. Expressed concerns about sign placement and sign requirements for Mr. Urban's property. Questioned if there were approved building plans due to heavy truck traffic. Questioned if there is a road bond and if his road way is a driveway or a private road. Council response: Councilman Ledwich stated no plans have been submitted. Councilman Cardiff stated he will check with CEA and Officer Adams on the status of Mr. Urban's property.

Carol Richardson 225 1st Street: Would like an update on Murrysville Road condition. The road is very dangerous. Has council done any research on the Turnback Program offered by PennDot. Questioned why the road name changed from 1st Street Extension to Murrysville Road. It is very confusing when you have multiple streets with the same name in Level Green. Questioned if there was any talk about the recycling issue. Council response: Councilman Cardiff stated he has been in contact with PennDot on the turnback program and hopefully at the next meeting we will be able to approve the program. Councilwoman Morrow stated she put out a poll on facebook to see what the residents were thinking. She stated the results were 50/50. Our Waste Management contract is up at the end of this year we will get bids with and without recycling.

Mary Dobos 207 1st Street: Thanked Council Woman Morrow for getting the two stop signs that blew over during the storm fixed on Cavitt Avenue.

Lou Martino, Civil Service Board Member submitted a letter of resignation. A motion "to accept the letter of resignation" was made by Councilman Hockenberry and seconded by Councilman Ledwich. With a vote of 6-1 Councilwoman Morrow voted No. Motion carries.

Administrative Reports:

Craig Alexander, Solicitor: Recommended as a house keeping item to accept Rich Sahar's resignation. A motion "to accept the resignation of Borough Manager Rich Sahar" was made by Councilman Hockenberry and seconded by Councilman Ledwich. A roll call vote was taken: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich Yes, Councilman Mellon Yes, Councilwoman Morrow No, Councilwoman Petersen Yes and Councilman Shoub No. 5-2 Motion Carries.

Craig will convey all the notes from an exit meeting with Rich Sahar to council.

Brian Lindbloom, Fire Chief: Submitted a report to council. 40 total calls for the first quarter. Hoagie sale Saturday \$6.00 per hoagie. If anyone would like to help make hoagies 6pm on Friday at the station. Brian handed out training packets for EMC. Made sure we are up and running on the knowledge center. The knowledge center is a program that will provide us with information for those who have an issue around us. Westmoreland county is working on getting the letter of appointment together to send off to the Governor. Background checks are in the process.

Rose Frollini, Rec Board: 81 children attended the Easter egg hunt. Thanked Shadow Wood HOA for helping stuff 1000 eggs. Also to the fire department for setting up the fields. Moving forward with the Fairmont Park project. Morris Knowles is still working on the bid package. Fairmont will not have a playground program this year due to construction. PTARC will submit 4 applicants for hire for Woodlawn and Terrace playground. Before Rich Sahar left there was talk about a bulk mulch order but we do not know where that stands. We are looking to purchase 100 cubic yards.

Ed Llewellyn, Mayor: There were 151 total service calls for the month of April. There were 29 traffic citations issued. There were 10 non-traffic citations issued. 14 criminal cases were filed possibly more with investigation. Crime Watch will be up and running again there will be a meeting August 21st at the Legion at 7pm.

Committee Reports-

General Government: A motion "to approve the purchase of a new computer from Digital Trafford for the borough office not to exceed \$700.00" was made by Councilwoman Morrow seconded by Councilman Hockenberry. There was a 6-1 vote Councilman Shoub abstained from the vote.

General Government: Councilwoman Petersen stated she attended the rec board meeting, the rec board is extending an invitation to council to come to their next meeting at the BY to view where the new signs will go. The cost for the signs will be about \$5,700.00. The rec board stated the lions club can have the can bin but they will need to move the container. PTARC thanked council for the use of the Manchester room for the princess dinner.

Sanitation: Clean up days will be this Friday, May 5th from 12pm to 8pm and Saturday, May 6th from 8am to 4pm. No hazardous materials, no electronics, no building materials. The TECDC clean-up is 9am-12pm Saturday which is a clean-up of the parks.

Council President: Thanked Councilwoman Morrow for stepping up as general government chair. Thanked council for working together. Thanked Nina for stepping up and taking on more responsibility.

New Business-

A motion "to accept letters of interest for the Civil Service Board" was made by Councilman Hockenberry seconded by Councilman Ledwich. We are looking for 3 members and 2 alternates. The motion carried unanimously.

Councilman Hockenberry brought up an issue we are having with the commercial parking area located on Adrian Avenue. The borough rents space to truck drivers and other large vehicles, it is not fair to those individuals when tournaments come into town and park in that area. We had an issue when a trucker was blocked in and could not get out until the games were finished later that night. We need to come up with a solution for this area that states permit parking only.

Councilman Cardiff stated we will need to communicate our concerns with All American Baseball on various issues.

A motion "to advertise for the Borough Manager position" was made by Councilman Ledwich and Seconded by Councilman Hokenberry. The motion carried unanimously.

A motion "to advertise the discussion meeting to be held Wednesday, May 17, 2017 with the agenda TBD at 7pm" was made by Councilwoman Morrow seconded by Councilwoman Petersen. The motion carried unanimously.

A motion "to adjourn the May regular business meeting" was made by Councilman Ledwich seconded by Councilwoman Petersen. The motion carried unanimously.