

1. Call To Order 7:00 pm

Solicitor Craig Alexander called the meeting to order at 7:00 pm on December 1, 2015.

2. Moment Silence & Pledge Of Allegiance

The group participated in a moment of silence and the pledge of allegiance

3. Roll Call

Borough Secretary Nina Solivan took Roll: Members in attendance were Councilman Hockenberry, Councilman Ledwich, Councilman Mellon, Councilman Race, and Councilman Schultz. Councilman Cardiff was in attendance as acting mayor. Councilman Shoub is absent do to medical reasons. Others in attendance were Borough Manager Rich Sahar, Borough Engineer Don Glenn, Solicitor Craig Alexander and Public Works Foreman Lou Corrales.

Councilman Hockenberry made a motion to appoint Councilman Ledwich as President pro temp seconded by Councilman Mellon.MC

4. Notice of Executive Sessions held December 1, 2015 for matters of Collective Bargaining and litigation.

5. Minutes from Regular Monthly Meeting held October 6, 2015

Motion to Accept Minutes: Councilman Hockenberry

Second: Councilman Mellon

Call for Vote: No: X

6. Payment of Bills – Approval of Expense Voucher List Dated December 1, 2015

Motion to Approve Expense Voucher List: Councilman Hockenberry

Second: Councilman Mellon

Call for Vote: No: X

7. Report from Borough Engineer, Glenn Engineering

-DEP received a request from ALCOSAN to abandon T33 outfall. Don spoke with Casey before he left for surgery and had no objections to do so. Don sent a letter to DEP stating we have no objections to abounded T33 at that time Don also sent them a list of all of the outfalls in Trafford Borough.

-DCRN will start accepting grant applications for small playground upgrades to comply with ADA regulations from Jan 20th to April 13th 2016.

-ALCOSAN will perform flow monitoring at their own expense if not we will proceed with what we need to under the consent order. We had flow monitoring done below 7th street during the summer that will be submitted to DEP for review.

8. Public Comment

- **William Kornrumph 409 Cavitt Ave:** Stated the citizens need to know where the town stands as far as the debt and what the new council is taking on. Also that past councils wrongdoings needs investigated.

-**Steve Matasic 205 Timber Dr:** Was wondering if the signs in shadow wood can be fixed they are falling over and is starting to look bad.

- **Rey Peduzzi 314 Rowe Road:** Expressed his concerns to the WHT & their engineers of the potential dangerous activity at the crossing of Forbes Road and the trail. In the plans for the crossing there is a planned barrier of poles of 45' and a stop sign. Rey suggested that we need something more. Rey suggested a flashing crosswalk with lights that indicate when people are on the trail. Rey is requesting council write a letter to Jeff Richards to indicate

concerns for safety hazards that exist for trail users. WHT stated to Rey Trafford will need to be responsible for the light.

Lois Shay 527 7th street: There are holes all along 7th street from the sewer project where the construction company kept all of their equipment. Lois requested the borough plan to have the problems corrected in the near future.

Lester Race 271 Hillcrest Dr: Questioned the status of Trafford Motors and what the plans are. Rich stated while Casey is off he will be contacting the land bank. Les requested council share a little bit of the boroughs proposed three year plan to the public. Council stated they are unaware of such a plan. On the income portion of the budget under property taxes is there a possible tax increase? Rich stated there is a proposed 3 mil increase for debt service. There is \$15,800 budgeted for income for the Manchester Room isn't that a little high due to not having a manager. Rich stated it is a bit aggressive but it is only a couple more then we have had this year. Les stated there is \$25,000 budgeted for land subdivision. Rich asked les to come and sit down with him at another time to discuss all of the details. Line item 406.451 contracted maintenance what is this specifically? Rich stated this is where wireless telephones, internet, cable, any services that are provided to the borough. Les questioned why nothing was budgeted out of liquid fuels for road maintenance \$31,190 for snow removal and \$49,200 for street lighting. Pete stated this is just a draft budget council still needs to review it.

9. Resolution 07 of 2015 - Agreeing to Enter into Consent Order and Agreement

The Commonwealth of Pennsylvania Department of Environmental Protection has presented the Borough with a Consent Order and Agreement concerning actions the Borough needs to implement under the Clean Streams Act...The Resolution approves the Borough entering into the Consent Order.

Move to adopt resolution 07 of 2015 authorizing the Borough to enter into a Consent Order and Agreement.

Motion: Councilman Race
Second: Councilman Hockenberry
Call for Vote: No: X

10. Review and Action on Proposed Gas Well Ordinance

The proposed Gas Well Ordinance has been reviewed by the Planning Board and the County. The Ordinance has been advertised and is on the Agenda this evening for comment, review, and action. Move to Adopt the Adopt Ordinance 5 of 2015, known as the Trafford Borough Gas Well Ordinance.

(Motion is to advertise a Public Hearing preceding the regular February meeting at 6:30 pm for questions and/or comments)

Motion: Councilman Hockenberry
Second: Councilman Mellon

11. Receipt of Managers Draft 2016 Budget

The Manager is submitting to Council a draft 2016 budget this evening. He is asking Council to receive the document at this time. The budget does include a recommended 3 mill increase to cover debt service in the General Fund. The Ordinance has been advertised. Council will need to call a special meeting for additional review and to adopt the budget.

Move to receive the Managers Draft 2016 Budget.

Motion: Councilman Hockenberry

Second: Councilman Mellon

Discussion:

-Jay Race: The grant that is in the budget for sidewalks, have we applied for that already? Rich stated yes we have and should hear back by the end of the year. As part of that grant there are plans to demolish the home on Radosh Drive. Questioned where does it show the repayment of the sewage project? Rich stated it is in the sewage fund line item 471& 472. \$140,000 total principal and interest. Jay questioned where in the sewage fund it shows the \$15.00 debt service fee. Rich stated it is under 364.12. That will only bring in about half of what is needed to cover the debt.

-Mike Mellon: General government 406.321 is that for cell phones? Rich stated that is all of the borough land lines. We are going to look at cutting a few without jeopardizing the safety issue. 405.155 salaries and wages for the secretary why is it so low? Rich stated the other half is in the sewage fund.

-Dennis Hockenberry: We also need to look at the amount of cell phones we have and the satellite phones on the parks that don't even work. What is 406.453 web maintenance for \$1800, Mike Mellon stated this is the remaining budget from years past for the website.

Call for Vote: Yes: X

Roll call vote was taken: Councilman Hockenberry yes, Councilman Ledwich yes, Councilman Mellon yes, Councilman Race yes, and Councilman Schultz yes. MC 5-0, Councilman Shoub Absent

Councilman Ledwich as acting president called for a special meeting on December 10, 2015 for budget approval.

Rich stated to balance the budget at this service level we have to implement a 3 mil increase solely used for debt service. The original bond issue was 2.9 million dollars the borough spends \$150,000 a year just on debt service. The 3 mil increase would generate \$75,000 of that. We are at a 28.5 Mil for general tax purposes the borough can charge an additional mils to debt, fire, street light and ems. This is technically not a 3 mil increase, it is a separate tax allotted just for debt.

12. Sale of Borough Equipment

Bids were solicited for the sale of the Boroughs its 2010 Peterbilt Model 340 dump truck and the Trail King Flat trailer. Bids were opened on November 20, 2015.

Bid Results

Bidder	Bid Amount Truck	Bid Amount Trailer
Penn Township Sewage Authority	\$61,100.00	\$6,100.00
State Pipe Services	\$70,500.00	\$5,500.00

The bid documents anticipated that the high bidder on the Trailer may not be the high bidder on the Truck. The option is given to the bidder to withdraw the bid on the Trailer if the bidder is not the high bidder on the Truck. The Penn Township Sewage Authority has indicated they do not want the Trailer without the Truck.

The recommendation is to award the sale of the 2010 Peterbilt Model 340 dump truck and the Trail King Flat trailer to State Pipe Services in the total amount of \$76,000.00.

Motion: Councilman Hockenberry

Second: Councilman Mellon

Discussion: Les Race- The advertisement was to see what the truck was worth did we ever get an estimate of what the value is? Borough Manager Rich Sahar stated there is a Blue Book Value between 55,000 & 60,000.

Call for Vote: Yes: X

Roll call vote was taken: Councilman Hockenberry yes, Councilman Ledwich yes, Councilman Mellon yes, Councilman Race no, and Councilman Schultz yes. MC 4-1 Councilman Shoub Absent

13. Appointment of Building Code Official

Two firms have been interviewed at this point. Some additional work needs to be done to incorporate the rates into the Boroughs Fee Schedule, trying to minimize the cost to residents. The recommendation is to table the appointment until the anticipated Special Meeting is held.

14. Administrative Reports

- a. Code Enforcement- Report was submitted, on file for view.
- b. Borough Manager
 - 2014 Audit has been completed and it is not very rosy. Total between the funds \$320,000 debt.
- c. Borough Solicitor
 - Craig filed a petition for the vacancy and has been assigned to Judge Marsilli and holds motions court on Friday's. December 4th is when the petition will be reviewed.
- d. TEMS
 - 42 calls, of those 42 calls 25 were transfers. 326 total calls for the year.
 - George mentioned the response time for TEMS is 7.2 minutes, 2nd best company in the county.
- e. Trafford VFD
 - No Report
- f. EMC
 - No report
- g. Recreation Board
 - Rec Board had applied for a grant for revitalization of Fairmont playground, since the state has yet to pass its budget there have not been any grants issued. Pete gives thanks to Rocko Deasaya for rolling the limestone at BY Park.
- h. Mayor Report
 - No report

15. Committee Reports

- a. Finance
 - No report
- b. Community Development
 - Holiday Happenings is this Saturday.

- The TECDC is selling tickets for a chance to win \$1000.00 you may purchase a ticket at Roses Flower Shop or Parentes for \$10.00 until December 21, 2015 the drawing will be on December 31, 2015. This raffle is in order to fund an electronic marquee.

- c. Public Works
 - No report
- d. Sewage
 - No report
- e. Public Safety
 - No report
- f. General Government
 - No report

16. New Business

- Councilman Hockenberry made a suggestion to put the old police station out for bid and get it back on the tax roll.
- Councilman Hockenberry made a motion, no public official shall have a cell phone paid by the borough seconded by Councilman Mellon. Mc
- Councilman Hockenberry made a motion to allow Craig to write a letter to Jeff Richards of the Westmoreland Heritage Trail seconded by Councilman Race. Mc.

17. Adjournment

- Councilman Race made a motion to adjourn the meeting seconded by Councilman Hockenberry. MC