

1. Call to Order

Council President Kris Cardiff called the meeting to order at 7:00 pm on Tuesday, November 1, 2016.

2. Moment of Silence & Pledge of Allegiance

The group participated in a moment of silence and the pledge of allegiance.

3. Roll Call – Have the Secretary call the roll

Borough Secretary Nina Solivan took roll: Council President Kris Cardiff, Council Vice-President Pete Ledwich, Councilman Dennis Hockenberry, Councilwoman Morrow, Councilwoman Cheryl Petersen, Councilman Casey Shoub and Mayor Llewellyn were all present. Councilman Michael Mellon was absent. Others in attendance were Borough Manager Rich Sahar, Solicitor Dane Dice, and Borough Engineer Don Glenn.

Notice of Executive Sessions held November 1, 2016 for matters of personnel and litigation.

4. Approval of the Minutes of the Regular Meeting of October 4, 2016 and the Special Meeting of October 13, 2016.

Motion to Accept Minutes: Councilwoman Morrow

Second: Councilman Hockenberry

MC 6-0

5. Payment of Bills – Approval of Expense Voucher List Dated November 1, 2016

Motion to Approve Expense Voucher List: Councilman Hockenberry

Second: Councilwoman Morrow

MC 6-0

6. Report from Borough Engineer, Glenn Engineering

- A complaint was received from a property owner at 15 Forbes Road, there is a sinkhole off of the state road. PennDot's initial response was this issue is Trafford Borough's responsibility. Don met with Borough Manager Rich Sahar and surveyed the area, Don stated it is his professional opinion that the sinkhole has been caused by a defect when the Forbes Road bridge was constructed PennDot tied a storm drain into an existing storm pipe along the road. It is where they made the connection the failure occurred. Don stated he sent a letter to PennDot indicating this issue is their responsibility and also pointed out Forbes Road is a state road. The pipe where the failure occurred only services Forbes Road and Route 130. So it is ludicrous to indicate it is Trafford's responsibility. We will just need to wait to hear back. Councilman Shoub mentioned to Don, Heidelberg PennDot are the ones responsible for building the bridge.

7. Public Comment

-Kevin Krivansky 619 6th St: Expressed concerns for speed limit on Sixth Street, would like to possibly have it changed to 15mph. Questioned if Public Works is certified to perform occupancy inspections. Mr. Krivansky indicated Trafford needs to start citing property owners who have not filed for occupancy permits. Mr. Krivansky extended his gratitude to the fire department for providing smoke detectors for his home.

-Danette Davis 102 Belleauwood Blvd: Had her driveway replaced during sewer project, driveway is now cracking in multiple places. Spoke to Don Glenn a month or so ago was wondering if there is any update. Ms. Davis requested a one way sign

when entering Belleauwood Blvd she was pulled over and was given a warning about exiting the entrance side. Ms. Davis stated she has lived here in the plan for over 18 years and has never known the rule a one-way sign would benefit new residents. Don Glenn stated he has a letter into the contractor and has not heard back yet. Will call for an update.

-Delores Sutton 601 Brinton Ave: Ms. Sutton stated she has made multiple requests about the pot holes located at 6th street and Brinton Avenue and nothing has been done. Secondly Ms. Sutton stated there is a garage on the 500 block of Brinton that is collapsing and needs torn down there are rodents living within the falling shelter. Rich Sahar stated a certified letter has been issued to the property owner by the code enforcement officer and we are waiting for a response at this time.

-Carol Richardson 225 First Street: Ms. Richardson informed council that the county is going to do a county wide comprehensive plan in her opinion she feels all of council should attend at least one of the two meetings they plan on having they are looking for input from residents, elected officials and managers. Ms. Richardson gave one example of what could be discussed at the meeting in regards to Trafford, there is no Westmoreland County Transit stops in town.

-Susan Curran 212 Timber Drive: Expressed concerns on common area Shadow Wood shares with James Urban. Questioned how can anyone get permits without approved plans? Shadow Wood residents are concerned that the driveway drainage will not be put in properly and will cause a problem for the residents below. Borough Manager Rich Sahar stated this is private property Trafford Borough can only inspect the connection that is on the Boroughs property.

8. Consideration of Request for Handicapped Parking Space

An application for a handicapped parking space was submitted by Robert Donald of 508 Zone Street. The Police Department has approved the application and Council is being asked to approve the application and to install signage for a handicapped parking only sign at the above address.

Move to approve the installation of an on-street handicapped parking space at 508 Zone Street for Robert Donald.

Motion: Councilman Hockenberry

Second: Councilwoman Petersen

MC 6-0

9. Receipt of the Managers Draft 2017 Budget:

The Manager is submitting to Council a draft 2017 budget this evening. He is asking Council to receive the document at this time. The Council Work Session scheduled for November 15, 2016 will be used for a budget workshop.

Move to receive the Managers Draft 2017 Budget and to advertise the Budget Ordinance.

Motion: Councilwoman Morrow

Second: Councilman Hockenberry

MC 6-0

10. Administrative Reports

a. Code Enforcement

-Report received

b. Borough Manager

- Total budget \$2,879,184. No increase in millage or fee's.

- c. **Borough Solicitor**
-No report
- d. **TEMS**
-No report
- e. **Trafford VFD**
-Halloween parade was canceled due to the weather, the event was successful thanks to the rec board. Trick-or-treat detail was a breeze, no issues were reported. 11 days until 200 club. Holiday Happenings will be December 3rd. Fire on Duquesne Avenue, multiple departments assisted.
- f. **Emergency Management**
-No report
- g. **Recreation Board**
-Halloween was successful, no parade due to weather conditions.
Fairmont Park Grant- Grant was received. Please extend thanks to Senator Kim Ward and Linda Bires of PTARC.
- h. **Mayor Report**
-Police department will post Cavitt Avenue for Holiday Happenings Parade.

11. Committee Reports

Finance: No report

General Government: No report.

Public Safety: 911 has priority set on whichever EMS is closest to incident if Penn-Township cannot respond. Just because their backups are Murrysville and Jeanette does not mean we will have to wait for them. It is based on whichever EMS is closest.

Community Development: No report

Public Works: No report

Sanitation: No report

Council Presidents Report: No report

12. New Business

No new business at this time

13. Adjournment

Councilman Ledwich made a motion to adjourn seconded by Councilman Hockenberry.

MC 6-0