

1. Call To Order

Council President Kris Cardiff called the regular meeting to order at 7:00pm on Tuesday August 2,2016.

2. Moment Silence & Pledge Of Allegiance

The group participated in a moment of silence and the pledge of allegiance.

3. Roll Call

Borough Manager Rich Sahar took roll: Council President Kris Cardiff, Council Vice-President Pete Ledwich, Councilman Dennis Hockenberry, Councilman Mike Mellon, Councilwoman Cheryl Petersen, Councilman Casey Shoub and Mayor Llewellyn were all present. Councilwoman Carol Morrow was absent. Others in attendance were Borough Manager Rich Sahar, Solicitor Craig Alexander, Borough Engineer Don Glenn.

Notice of Executive Session held August 2, 2016 for matters of personnel and real estate.

4. Approval of the Minutes of the July 5, 2016 meeting

Motion to Accept Minutes: Councilman Hockenberry

Second: Councilman Ledwich MC

5. Payment of Bills – Approval of Expense Voucher List Dated July 29, 2016

Motion to Approve Expense Voucher List: Councilman Ledwich

Second: Councilman Hockenberry MC

6. Report from Borough Engineer, Glenn Engineering

- Unable to translate voice recording, review digital recording for verbatim.

7. Public Comment

Cynthia Kalanja 501 Gilmore Avenue: Stated this is the third meeting she has been to regarding a tree on fifth street between Fairmont and Gilmore. Did contact Chelsea Dice since she took the lead at the last meeting and have not gotten a response. Craig Alexander stated generally property owners are responsible for tress along the sidewalks. Cynthia stated she has provided copies of minutes from years past of the borough taking responsibility for them. Craig requested that she send copies to him and by next meeting he will have an answer for her.

Carol Richardson 225 1st Street: Expressed concerns for the condition of Murrysville Road would appreciate if council and public works could do something about the condition.

Rita Windsor 428 Fairmont Avenue: Stated the lions club will only need Westmoreland Park two times a year instead of the four that were stated at a previous meeting. Rita is requesting Westmoreland Park free of charge for a second Chicken Barbeque in October this is a main funding source for the lions club and again all the money the lions club receives goes right back into the community. Council President Cardiff stated the decision has already been made at the last council meeting. A

tabled motion that was not brought off the table. Council will stick to the 2016 fee schedule and move on. During the fee schedule preparation for 2017 council will possibly consider an option for the lions club.

8. Consideration of Bids for Retaining Wall and Handicapped Ramps.

Bids were opened on July 25, 2016 for the repair of the retaining wall at 5th and Duquesne and the installation of handicapped accessible ramps (removal of architectural barriers) at 5th and Duquesne. The Engineer's and Manager's recommendation is to reject all bids and rebid the projects later this fall. The recommendation is based on the higher than anticipated bids and to allow for the Engineer and Manager to work with Westmoreland County to obtain additional funds under the CBDG program and to take advantage of contractors having less work later in the year.

Motion: Move to reject all bids for the Retaining Wall Construction and to reject all bids for the Removal of Architectural Barriers and to authorize the rebidding of the projects later this year.

Motion: Councilman Shoub

Second: Councilman Mellon

MC

9. Consideration of Request For Handicapped Parking Space

The resident at 321 Adrian Avenue has requested the Borough to install a handicapped parking sign in front of that address. The required application was submitted and reviewed by the Police Department. The Police Department has determined that the resident does qualify and recommends that the sign be installed.

Motion: Move to approve the installation of a handicapped sign in front of 321 Adrian Avenue.

Motion by: Councilman Ledwich

Second by: Councilman Shoub

MC

10. Administrative Reports

a. Code Enforcement

Report was submitted to council to be filed

b. Borough Manager

Sanitary sewer line collapse at BY Park public works spent a few days repairing a collapse that had been previously repaired improperly from years past. Tree removal at BY Park had to have a contractor come in and remove at the cost of \$1600.00. We are still working on getting sewage billing in house along with new financial software. Continued work on MS4 issues. Spoke to game commission and we are doing everything according to their recommendations on geese removal next step is to agitate goose egg so they will not hatch, if that does not work the game commission will then safely remove them. A large sinkhole developed on Forbes Road PennDot has been notified. Received 3 EMS proposals and will be reviewed by safety committee. Old police station if the borough intends to sell the property the time to advertise is now in order to go through legal process in time for budget season.

Councilman Ledwich made a motion to advertise for bids on Old Police Station with a minimum bid requirement seconded by Councilman Hockenberry.

- A member of the audience questioned what the minimum bid figure is, Borough Manager Rich Sahar stated \$44,500.00
MC

c. **Borough Solicitor**

No report.

d. **TEMS**

96 calls for the months of May June and July.

e. **Trafford VFD**

-Councilman Ledwich made a motion to allow the fireworks permit to be in Trafford Festival Committee name seconded by Councilman Hockenberry. MC Questioned on when a decision will be made on the RFP's. Questioned if the late applicant will be considered and who was the late applicant. Borough Manager Rich Sahar stated the late applicant was North Huntingdon. There is no stipulation for an RFP as far as a late proposal. Nothing will be determined until late September.

f. **Emergency Management**

No report. Kris Cardiff stated he would like a meeting with Emergency Management.

g. **Recreation Board**

No report.

h. **Mayor Report**

Appointment of Probationary Police Officer

Motion: Move to appoint Aaron Joseph Wentroble to the position of Part Time Police Officer. Mr. Wentroble would serve as a probationary period under the Trafford Employee Handbook and Police Department Policy

Move: Councilman Ledwich

Second: Councilwoman Petersen

MC

11. Committee Reports

Finance: No report

General Government: No report

Public Safety: No report

Community Development: No report

Public Works: No report

Sanitation: No report.

PTARC: Rec board auction will be held on February 25, 2017. Trail bids are out for section behind BY to Murrysville Trafford road are planning to start work in spring of 2017. Playground figures are up except at Woodlawn. Linda from PTARC is going to go around the area to find out why there has been such a low attendance.

Councilman Shoub made a motion to adopt the intergovernmental agreement with PTARC and other participating communities allowing the borough to appoint any individual to the PTARC board seconded by Councilwoman Petersen.

MC

11. **New Business**

- Councilman Hockenberry thanked all of the participants that have contributed to Community days. \$6900.00 has gone out of the door before the doors even opened. Have gotten lots of donations. Gave special thanks to Centennial Committee for the \$5000.00 seed money. 21 total booths rented.

-Councilman Ledwich commend Councilman Hockenberry, Borough Manager Rich Sahar, Renee and public works. Without these individuals it would not be possible.

-Councilman Cardiff weeds/grass complaints please call the code enforcement office. Putting it on social media paints a bad picture for anyone wanting to do business within the town. Also community day committee needs volunteers.

-Trafford library had a hoagie sale and raised \$700. They will be having another shorty.

12. **Adjournment**

Councilman Hockenberry made a motion to adjourn seconded by Councilman Ledwich. MC