

BOROUGH OF TRAFFORD PAVILION RESERVATION FORM

DATE OF RESERVATION: _____

CIRCLE PAVILIONS RENTED: BY PARK #1 BY PARK #2 BY PARK #3 WESTMORELAND PARK

NAME: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

WILL THERE BE ALCOHOL AT THIS FUNCTION? Yes _____ No _____ (Additional \$50.00 Deposit)

Per Pavilion, Per Day Rental Fee

Trafford (Borough) Resident

B-Y Pavilion #1: \$75.00
B-Y Pavilion #2 or #3: \$125.00
Westmoreland Park: \$150.00

Non-Trafford Resident

B-Y Pavilion #1: \$125.00
B-Y Pavilion #2 or #3: \$175.00
Westmoreland Park: \$200.00

Per Pavilion, Per Day Deposits

Key Deposit: \$25.00
Security Deposit: \$75.00
Alcohol Permit Deposit: \$50.00

Please note: You will need to make 2 separate payments, one for the rental fee and one for the deposit (\$100.00/\$150.00)

Proof of residency required to receive Trafford resident rate. Keys must be picked up at the borough office before 3 PM on the Friday before a weekend rental. Cancellation of rental for any reason will result in a \$25.00 cancellation fee.

I hereby agree to the Terms and Conditions outlined on the back of this form, including those to do with alcoholic beverages:

Renter's Signature _____ Date: _____

Payment Method: Check: Cash: Credit Card (There is a 3% fee for each credit card charge):

Rental Amount Paid: _____ Check #: _____

Deposit Amount Paid: _____ Check #: _____ (Checks will be cashed for deposit if terms and conditions are not met)

Name on Card: _____ Card Number: _____

Expiration Date: _____ 3-digit code: _____

(Credit card will only be charged for rental amount at time of reservation, however deposit amount will be charged if terms and conditions are not met)

TERMS AND CONDITIONS

Rules of Use

The Borough of Trafford requires strict compliance with all Borough ordinances, specifically Chapter 141: PARKS, RECREATION AND CONSERVATION LANDS, which include, but are not limited to:

1. Park hours will be 8:00 am until dusk, unless prior written permission or alternate times are given by Borough Council.
2. Tobacco use of any kind, i.e. cigarettes, smokeless tobacco is strictly prohibited.
3. Pets are not permitted to be on park property
4. No glass is to be used in the park.
5. No admission fee or fundraising will be permitted.
6. All trash must be placed in the provided refuse containers and emptied into the dumpster behind the restrooms before leaving the park.
7. No trespassing on adjoining properties.
8. All activities should be conducted with consideration of other visitors using the park and the park neighbors.
9. Amplified sound shall not be of a magnitude that it will disturb other visitors using the park or neighboring residents.
10. All decorations and tape must be removed the pavilion(s) and picnic tables upon completion of rental.
11. If picnic tables are moved for any reason, they must be returned to their original location in the pavilion.
12. Vehicles are not permitted up to the pavilions except for 15-minute loading/unloading and drop off/pick up of disabled persons. All vehicles must park in one of the designated parking lots. Violators may be subject to a fine of a minimum of \$100 and a maximum of \$1,000.
13. Alcohol Policy
 - A. I agree not to serve or permit the serving of alcoholic beverages to any individual under the age of 21. Any individual under the age of 21 seen consuming alcoholic beverages will be removed from the premises by the proper authorities.
 - B. I agree that I will not serve or permit the serving of alcoholic beverages to any visibly intoxicated persons.
 - C. I agree that guests who consume alcoholic beverages are to do so in a mature manner with restraint and regard for the well-being of others.
 - D. I further agree to release, indemnify, save and hold harmless the Borough of Trafford, its elected and appointed officials, employees and assigns from any and all liability associated with the serving of alcoholic beverages at the pavilion(s) I rent on the stated date(s).
 - E. Alcohol Permit issued by the Borough must be posted at the pavilion during the event.

Deposits

Security Deposit/Alcohol Permit Deposit: Any breach of the aforementioned Rules of Use or damage to the park's facilities will result in an immediate forfeiture of the user's security deposit. If any damages to the facility exceed the value of the security deposit, the applicant will be responsible for any additional costs as determined by the Borough of Trafford.

Key Deposit: Furthermore, the key deposit will be forfeited if the user does not return the keys within three (3) days of the date of use.

I acknowledge and agree to these Terms and Conditions

Accepted by: _____

Date: _____

Trafford

Borough