

Trafford Borough
Monthly Business Meeting Minutes- Tuesday, December 5, 2017

The Trafford Borough Council held its monthly business meeting on Tuesday, December 5, 2017, at 7:00 p.m., in the Council Chambers.

Council President, Kris Cardiff, called the meeting to order at 7:00 pm and led the Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

(Present)	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Carol Morrow
	Mike Mellon	Ed Llewellyn, Mayor
	Don Glenn, Engineer	Craig Alexander, Solicitor
	Ashley Stack, Borough Manager	

Notice of Executive Sessions held December 5, 2017 for matters of personnel, collective bargaining and legal matters.

Minutes- A motion to “accept the minutes of the November 8, 2017 regular meeting” was made by Councilwoman Morrow and seconded by Councilman Ledwich. The motion carried unanimously.

Payment of Bills- A motion “to approve the expense voucher list dated December 5, 2017” was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously.

Don Glenn, Borough Engineer

- Submitted a copy of the NOI application to the Borough.
- Glenn Engineering is continuing to process paperwork for the GROW Grant.
- Final source flow reduction study has been completed for the interim consent order and has been submitted to ALCOSAN and the DEP. Don also submitted a copy to the Borough.
- 172 East Gilmore Avenue, has been submitted to Solicitor Alexander
- Don wished everyone a very Merry Christmas.

Councilman Cardiff questioned where does Trafford stand with MS4 compliance. Don stated Trafford is ahead of the curve. Councilman Cardiff thanked Don for all the hard work.

Public Comment

Roberta Gallick 219 Timber Drive - Received a letter from Cougar regarding seismic testing. Ms. Gallick questioned if this is allowed?

Council response: Solicitor Alexander stated this is a civil matter, as a homeowner you have the right to enter into an agreement with Cougar or not to.

2018 Budget

A motion to “receive the 2018 Budget” was made by Councilwoman Morrow and seconded by Councilman Hockenberry.

Borough Manager Stack stated a few things have changed from the draft budget, ALCOSAN submitted a press release so we had to up the numbers a bit, the CBA there were increases, new police radios the current radios will not be serviced any longer after 2018, and window shades for the Manchester Room.

The motion carried unanimously.

Special Meeting

A motion to “schedule a special voting meeting on Tuesday, December 19, 2017” was made by Councilwoman Morrow and seconded by Councilman Ledwich. The motion carried unanimously.

PTSA Agreement

A motion to “sign an agreement with PTSA to take back Trafford’s sewer billing services in 2018” was made by Councilman Shoub and Seconded by Councilman Mellon. The motion carried unanimously.

Brownstone Court

A motion to “accept the Ordinance accepting Brownstone Court as borough road” was made by Councilman Ledwich and seconded by Councilwoman Morrow.

Solicitor Alexander stated there was a previous verbal vote, but an ordinance will formally accept the road and allow the borough to collect liquid fuels.

The motion carried unanimously.

Resolution for 2017 Volunteer Award

A motion to “approve a resolution for a 2017 Community Volunteer of the Year Award” was made by Councilman Hockenberry and seconded by Councilwoman Petersen.

Solicitor Alexander stated council has ask him to prepare a resolution for a yearly award for an individual who goes above and beyond in their volunteer efforts, selfless acts, and who has the communities best interest in Trafford Borough.

The motion carried unanimously.

2017 Volunteer Award Nomination

A motion to “nominate Renee Capetta, as 2017 Community Volunteer of the Year” was made by Councilman Hockenberry and seconded by Councilman Ledwich.

The motion carried unanimously.

Administrative Reports:

Borough Manager- Senior discount trash program sign-ups are available at the borough office, individuals who wish to participate must be 62 years or older and must provide photo identification for proof of age. If anyone wishing to participate and cannot make it to the borough offices, please call the borough office and the staff will plan to assist you. Councilman Shoub and Borough Manager Stack have been in contact with Waste Management regarding moving the recycling bins. Opst and Associates are performing the 2016 audit. The CBA is finalized and will be voted on at the December 19, 2017 special meeting. Copies of the 2018 budget are available at the borough office.

Code Enforcement- For the month of November 9 new occupancy inspections, 6 follow-up inspections, 6 occupancy permits issued, 2 grass/weeds complaints abated, and 1 garbage/trash abated.

Borough Solicitor- Continued work with Borough Manager Stack, and Merry Christmas.

EMS- For the month of November there were 33 total calls and 2 were handled by North Huntingdon.

TVFD- For the month of November there were 18 total calls 14 in Trafford and 4 assisting other communities, this brings us to 168 calls for the year.

Councilman Hockenberry asked Chief Lindbloom if he is drawing a salary from the ambulance company? Chief Lindbloom stated the ambulance company has been absorbed by the fire company. The salaries and things like that are the interworking's of the ambulance service. Chief Lindbloom stated he is not at liberty to discuss this. Chief Lindbloom stated no he does not receive a salary for being the fire chief.

Councilman Hockenberry asked how much the two ambulances that were purchased cost? Chief Lindbloom stated both were under \$70,000.00 each.

Councilman Hockenberry asked if the Fire Department is purchasing the old club house? Chief Lindbloom stated he is not at liberty to discuss this, but there are meetings every month and the liaison is always welcomed but we haven't had one in over 3 years.

TECDC- Carol Richardson reported electric sign has been ready but is being held up by Code Enforcement. TECDC is planning additional fundraisers. If anyone is interested in joining, we currently have 5 members our bylaws call for 9.

Westmoreland Heritage Trail- Carol Richardson reported a new property manager at Northfolk Southern has allowed discussion to improve, on getting the trail into town to fourth street. Still working on getting a warning signal at Forbes Road. Councilman Shoub told Ms. Richardson, himself and Borough Manager Stack both attended a meeting with Senator Kim Ward, she is in support of getting the trail into town and if WHT or Northfolk Southern need anything stating that please contact Ashley.

Sandy Asturi stated TrailTown has grants available for Trafford.

Mayor's Report- Thanked all the Volunteers for a great Holiday Happenings Celebration this year. Thanked Pete and Mike for their time and effort serving on council. Mayor Llewellyn stated Chief Disso was out of the office, so he will report the numbers at the December 19, 2017 meeting.

Committee Reports

Community Development- Auction will be held February 24, 2018. Discontinuing playground program at Woodlawn. Rebidding for Fairmont playground to take place mid-December.

Public Safety- Light Up Night went well. Positive feedback. Standing room only in the Macnhester Room. It goes off without a hitch every year thanks to all the volunteers Renee Capetta, Les and Donna Race, Larry George, Mary Signore, Leann Zuzik, Tom Dobrinick, Mayor Llewellyn, Cheryl Petersen, Ashley Stack and to everyone else who contributed and donated their time.

Sanitation- Leaf Vac is broken there will be no more leaf collection this year, place leaves with trash.

Presidents Report- Congratulate Judge of Elections Michal Mellon on a write in win. ALCOSAN assistance program information is available at the borough office. Westmoreland Cleanways has published their list for Christmas tree recycling locations.

New Business

Carol Morrow rescinded her letter of resignation and will continue to serve on council until she cannot anymore.

Adjournment

Special Voting Meeting will be held Tuesday, December 19, 2017, at 7:00 p.m. in the council chambers.

A motion "to adjourn the regular December Business meeting" was made by Councilman Ledwich and seconded by Councilman Mellon. The motion carried unanimously.