

Trafford Borough
Monthly Business Meeting Minutes- Wednesday, November 8, 2017

The Trafford Borough Council held its monthly business meeting on Wednesday, November 8, 2017, at 7:00 p.m., in the Council Chambers.

Council President, Kris Cardiff, called the meeting to order at 7:00 pm and led a Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

(Present)	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Carol Morrow
	Mike Mellon	Ed Llewellyn, Mayor
	Craig Alexander, Solicitor	Ashley Stack, Borough Manager

Notice of Executive Sessions held November 8, 2017 for matters of personnel and collective bargaining.

Minutes- *A motion “to accept the minutes of the October 3, 2017, regular meeting” was made by Councilwoman Morrow and seconded by Councilman Ledwich. The motion carried unanimously 7-0.*

Payment of Bills- *A motion “to approve the expense voucher list dated October 3, 2017” was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously 7-0.*

Public Comment

Reynold Peduzzi 314 Rowe Road, Manor, PA: Mr. Peduzzi thanked everyone for their participation and contributions towards the Westmoreland Heritage Trail Grand Opening. Mr. Peduzzi feels that every elected official should make it a priority to get the trail into town on Fourth Street. If the trail comes into town the community will change drastically, in a positive direction. Council needs to direct the need for the trail in town to our state representatives.

Veteran’s Memorial Park- In Nov 2010 when permission was given to renovate Veteran’s Memorial Park, we are 90% complete. The six members of the group, “Friends of the Veteran’s Memorial Park” are getting up in age. The friends would still like to fundraise but would like the funds to be held by the borough and used only for park maintenance.

Bicycles in BY Park- Mr. Peduzzi would like to sit down with the Rec Board to work together on a no bike riding in the park policy, in place of no bikes in park rule. Similar changes have been made in places such as Slickville, and the Beaver Reservoir.

Mr. Peduzzi questioned the Manchester Room rental fee for The Friends of Veteran’s Memorial Park fundraising event a Night at the Races. Mr. Peduzzi stated all the money raised directly goes into the park, the money does not go to any other organization.

Council Response: Councilman Cardiff has spoken to Kim Ward and George Dunbar about bringing the trail into town. Councilman Shoub stated who ever gets Tim Murphy’s old position, we should express how important this is to us, if they want our support.

Councilman Cardiff stated we will work out the details in getting a dedicated fund for the Friends of the Veteran’s Memorial Park.

Solicitor Alexander stated Mr. Peduzzi should not be in the public comment section of the agenda being that he is not a tax payer. Perhaps he should be listed on the agenda under committee reports in his capacity as the rep for WHT or the Veteran’s Memorial Park there is no way to limit him to three minutes. He ought to be given a dedicated section.

Solicitor Alexander stated we do have an ordinance but we can conform it as necessary.

Les Race 271 Hillcrest Drive: Would like to know the status of the decorations for Holiday Happenings, being that we have had some really nice days.

Council response: Borough Manager Stack stated DPW is planning on having everything up before Thanksgiving. There were a few issues regarding power. We are working with Duquesne Light to get the issues corrected.

Lynwood Leeman 334 Fourth Street: Requested an update on Catherine Street pot-holes.

Council response: Borough Manager Stack stated she will forward this to Public Works.

Melissa Martz 135 Bradford Square Drive: Questioned why dogs are not allowed at BY Park. Who is responsible for that decision and what is the reasoning for this.

Council response: Councilwoman Morrow stated the Rec Board makes the decisions. Their meeting are the fourth Monday of every month.

Justin Judy 125 Belleauwood Blvd: Tuesday, November 21, 2017 in the Manchester Room there will be a community Thanksgiving Dinner. There is no fee for this. This is hosted by PT Ministerium. Looking forward to seeing everyone.

Council response: Councilman Cardiff thanked the PT Ministerium for having this event. Councilman Cardiff stated he tried to get this is the works a few years ago but was unable to get it started. Councilman Cardiff stated there are a lot of people who don't have anywhere to go for the holidays, but is happy that now they will.

Carol Richardson 123 First Street: Questioned if the Waste Management Contract is available for viewing and does it include recycling.

Council response: Borough Manager Stack stated she will be able to provide the information.

Garbage Contract Authorization

A motion "to authorize a garbage collection contract with Waste Management without curbside recycling starting January 1, 2018 through December 31, 2021." was made by Councilwoman Morrow and seconded by Councilwoman Petersen.

Discussion: Borough Manager Stack made a recommendation to council to continue with the current provider Waste Management. Waste Management did not propose an increase for the year 2018, compared to other bid proposals, this is unheard of. This is a four-year contract. The contract includes the sticker program at \$2.50 per sticker, leaf and yard waste removal, Hazardous Household Waste and E-Waste.

The bid quote for bi weekly single stream recycling is \$50.52 per year with one free 33-gallon bin, additional bins may be purchased for a one-time fee of \$39.90. There is a senior citizen discount program eligible for residents aged 62+ at a rate of \$156.00 for the first year.

Garbage collection without recycling will be \$43.32 per quarter, with bi-weekly recycling pick-up \$55.95 per quarter for the first year.

A question from the audience: Is the recycling program something the residents can opt out of? Councilman Ledwich stated you will not be required to recycle but you will still be paying for it.

Councilman Hockenberry stated he will no longer be closing off the recycling dumpsters at the BY. People are complaining that the bins are always closed off, but if we do not close off the bins the borough gets charged \$190.00.

Al Pasquarelli Waste Management Rep, stated details on the Senior Program will need to be worked out with the Borough.

Only Waste Management and Big's submitted bids.

A motion to "Authorize a garbage contract with Waste Management without Recycling for the period of January 1, 2018 to December 31, 2021." Was made by Councilwoman Petersen and seconded by Councilman Hockenberry.

Roll Call Vote: Councilman Cardiff Yes, Councilman Hockenberry Yes, Councilman Ledwich No, Councilman Mellon Yes, Councilwoman Morrow No, Councilwoman Petersen Yes, and Councilman Shoub No. Motion passed 4-3.

Discussion was held Councilman Cardiff stated the council will look into other options for recycling.

Part-Time Police New Hire

A motion "to approve the hiring of Zlatan Avdic and Christopher Steele at the rate of \$15.00 per hour" was made by Councilman Ledwich and seconded by Councilwoman Morrow. The motion carried unanimously 7-0.

Part-Time Pubic Works

A motion "to approve the hiring of Part-Time laborer Joshua Getkin at the rate of \$12.00 per hour" was made by Councilman Ledwich and Seconded by Councilwoman Morrow. The motion carried unanimously 7-0.

Draft 2018 Budget

A motion "to receive the Borough Manager's draft 2018 budget" was made by Councilwoman Morrow and seconded by Councilman Ledwich. The motion carried unanimously 7-0.

A budget workshop will be held on November 21, 2017 in the council chambers.

Letter to PTSA

A motion to "submit a letter requesting Penn Township Sewage Authority to take back the borough sewer billing services in 2018" was made by Councilman Shoub and seconded by Councilwoman Morrow. The motion carried unanimously 7-0.

Brownstone Court Acceptance

Solicitor Alexander stated he has reached out to Developer Travisano, and Mr. Travisano agreed to put the final wearing coat on the road. The borough entered into a memorandum of understanding with Mr. Travisano and once the road is completed the borough would accept responsibility of the road.

This will require an ordinance being that one is required in order to accept a roadway, we will be taking a voice vote in case of any inclement weather.

A motion to "accept Brownstone Court as a borough road" was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously 7-0.

2017 Paving Program Payment

A motion to "pay El Grande in the amount of \$58,240.15 for the 2017 paving program" was made by Councilman Ledwich and seconded by Councilman Shoub. The motion carried unanimously 7-0.

Administrative Reports:

Borough Engineer- The borough was approved for the MS4 permit renewal, the borough is in compliance with the NOI (notice of intent). Within the next few weeks the borough will be applying for the Eight Street source flow reduction reimbursement.

Borough Manager- Working vastly on getting information into QuickBooks. The draft budget will be vastly changing, still waiting on numbers for workman's comp. Continued work on the Police Collective Bargaining agreement, the current contract expires December 31, 2017. Borough has submitted all paperwork in regards to Murrysville Turn Back Program, we should be receiving funds within the next six weeks.

Code Enforcement- For the month of October there were 13 occupancy inspections, 4 follow-up inspections, 4 occupancy permits issued, 1 UCC/Building Permit issued and 1 trash complaint in progress.

A motion to prepare an ordinance to "add carbon monoxide to the occupancy inspection list" was made by Councilwoman Morrow and seconded by Councilman Hockenberry. The motion carried unanimously 7-0.

Borough Solicitor- Continuing to work with Borough Manager Stack, continued work on the CBA.

EMS- For the month of October there were a total of 19 call all in which were handled by Penn-Township Ambulance.

TVFD- Fire Prevention Week at Trafford Elementary for grades K-3rd Grade. Halloween party and costume party went well. Halloween night officers were on foot and was well received. TVFD has batteries for smoke detectors. November 11, 2017 200 Club Fundraiser. First weekend in December Santa is coming to town. Total of 18 calls for the month of October.

TECDC- Nicole Montecupo, TECDC President stated she is looking into a grant upwards of \$100,000 to re-do the comprehensive plan. She will be reaching out to Council for lots of information and support in the near future. This comprehensive plan will be based off of what Trafford needs. We need to work together. Marquee requests are to be sent to her.

Mayor's Report- For the month of October there were a total of 152 service calls. There were 12 criminal cases filed with more pending investigation and 37 citations issued. Positive feedback from Halloween with patrolmen on foot. Mr. Mayor thanked all of those who voted, walked around to about 600 houses and he will make it a priority to fulfil his promises.

Committee Reports

General Government- A 90 review was completed with a proposed salary increase of \$1000.

A motion to "increase Borough Manager Stack's salary to \$45,000" was made by Councilwoman Morrow and Councilman Shoub. The motion carried unanimously 7-0.

Public Safety- Councilman Hockenberry proposed a \$2000 bonus for officer Socci for taking on the responsibility when Chief Disso was on leave. This is something we need to do to show appreciation.

A motion to "give officer Socci a \$2000 bonus for being acting Chief while Chief Disso was on leave" was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously 7-0.

Presidents Report- Be safe with bad weather.

New Business

Councilman Hockenberry thanked Borough Manager, Stack for her hard work and getting off of probation.

Councilman Hockenberry thanked Borough Secretary, Solivan for her hard work and getting things entered into Quickbooks.

Councilman Hockenberry stated the Civil Service Commission is required to a meeting in February of all even years and currently we do not have enough members.

A motion to "advertise for letters of interest to serve on the Civil Service Commission" was made by Councilman Hockenberry and seconded by Councilwoman Morrow. The motion carried unanimously 7-0.

Councilman Hockenberry stated when walking around town there are a lot of homes with toys on the front porches. We have a lot of younger people in town. Let's see if we can get letters of interest from some younger people on the Rec Board.

A motion to "advertise for letters of interest to serve on the Recreation Board" was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously 7-0.

Adjournment

A workshop meeting will be held on November 21, 2017 in the council chambers for a budget workshop.

Next regular business meeting is scheduled for Tuesday, December 5, 2017.

A motion "to adjourn the regular November business meeting" was made by Councilman Ledwich and seconded by Councilman Shoub. The motion carried unanimously 7-0.