

**Trafford Borough**  
**Monthly Business Meeting Minutes- Tuesday, September 5, 2017**

The Trafford Borough Council held its monthly business meeting on Tuesday, September 5, 2017, at 7:00 p.m., in the Council Chambers.

Council President, Kris Cardiff, called the meeting to order at 7:00 pm.

Mr. and Mrs. Jim Fike led the Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

<b>(Present)</b>	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Ed Llewellyn, Mayor
	Craig Alexander, Solicitor	Don Glenn, Engineer

<b>(Absent)</b>	Carol Morrow, Council	Michael Mellon, Council
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Notice of Executive Sessions held August 15, 2017, and August 30, 2017, for matters of personnel and Real Estate.

**Minutes-** A motion “to accept the minutes of the August 1, 2017, regular meeting” was made by Councilman Hockenberry and seconded by Ledwich. The motion carried unanimously.

**Payment of Bills-** A motion “to approve the expense voucher list dated September 5, 2017” was made by Councilman Hockenberry and seconded by Councilman Ledwich. The motion carried unanimously.

**Public Hearing on the Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan.**

Adam Prince, Glenn Engineering

Presented a Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan Synopsis:

The MS4 PAG-13 General Permit for the Borough will be expiring on March 15, 2018. The borough must submit a Notice of Intent (NOI) to continue operating under the PAG-13 General Permit at least 180 days prior to the expiration date. The due date for the new NOI is September 16, 2017. This permit term, the borough is required to submit a Pollution Reduction Plan (PRP) along with the NOI.

The PRP determines pollutant load reduction requirements for the borough and illustrates Best Management Practices (BMP) possible to achieve this reduction. The amount of minimum reduction required is determined by the drainage area within the borough that contributes to runoff to impaired waters. The borough must see a 10% sediment reduction to Turtle Creek and also 10% sediment reduction to Brush Creek. Under the PAG-13 General Permit, the borough must achieve the required pollutant load reductions within 5 years (2023) following the DEP’s approval of coverage under the General Permit.

The PRP included the following BMP selections:

- Stream Restoration
- Forest Buffers
- Street Sweeping
- Inlet Filter Bags

The Borough of Trafford must include two impaired streams in the PRP. Two plans were developed from scratch for the borough for each impaired stream and the costs are estimated as follows:

**Turtle Creek:**

Reduction Plan 1: \$276,134  
Reduction Plan 2: \$203,720

**Brush Creek:**

Reduction Plan 1: \$146,816  
Reduction Plan 2: \$133,450

However, there was already a stream embankment project conducted in South Trafford along Brush Creek. The DEP allows for previous projects to be included in the PRP as long as certain design standards are met. Further research will be done to determine the amount of credit that can be taken for this previous work and along with that the PRP will be revised and another public hearing will be held.

Don Glenn stated these rules and regulations are mandated by the federal government. The projects are expensive, but we have done some stream embankment along Brush Creek. We are working with the DEP to determine if the borough can receive credit for the project. Wilmerding just spent over \$80,000 to put in permeable brick pavers in the street to comply.

## Questions:

**Les Race 231 Hillcrest Drive:** How do we know the measurement of 479,000 pounds of reduction per year is correct?

*Don Glenn stated this figure is calculated via the DEP's formula and actual data that has been collected.*

What are the consequences or fines if the borough has not met the required sediment reduction?

*Don Glenn stated we will be heavily fined.*

Don Glenn passed around a sign-in sheet for all members in attendance at the public hearing.

The public hearing ended at 7:17 pm.

## Don Glenn, Borough Engineer

Still awaiting a Highway Occupancy Permit from PennDOT for the 5th Street and Duquesne Sidewalk restoration.

Spoke with Terri Antonucci from Westmoreland County Community Development, HUD has not gained approval from congress. Until that is done we cannot award any bids for the BY Park Restroom Restoration or the Cavitt Avenue Handicap Ramps. What we can do is design the project and advertise for bids in the late fall early winter when contractors are looking for work. By that time HUD and Congress should have come to an agreement.

Don spoke to the contractor who will be doing the paving project and he will graciously allow the borough to choose the streets and intersections that are a high priority.

Sandy Asturi questioned if the intersection of 4th and Westmoreland was looked at. Don stated he looked at the intersection and submitted a cost estimate to the council.

## Public Comment

**Lynwood Leeman 334 4th Street-** Requests the borough send out a trash pick-up schedule with the sewage bills. Also expressed various code concerns.

*Council response- See the code enforcement officer on code issues.*

**Steve Stamates 415 Fairmont Ave-** Expressed concerns for the possible removal of the PAT bus service. Mr. Stamates is in support of keeping the service. Mr. Stamates also submitted a letter from his neighbor **Stacy Bloom located at 413 Fairmont Ave.** Ms. Bloom is also in support of keeping the PAT bus service.

*Council response- Attend September work session held on September 19, 2017.*

**Lois Shay 527 7th Street-** Expressed concerns for road repairs located on 7th Street.

*Council response- Seventh street is on the list to be paved.*

**Delores Sutton 601 Brinton Avenue-** Expressed concerns for road repairs on Brinton Ave.

**Carol Lammana 104 Brownstone Court-** Expressed concerns for Brownstone Court being taken off of the list of roads to be maintained. Ms. Lammana has contacted various developers and construction companies and they all have stated a bond is required for development. The contractor is still in business but he is in Florida. Ms. Lammana is just looking for an update.

*Solicitor Alexander stated we are continuing to research Brownstone Court.*

**Rosemary Edelman 609 6th Street-** Expressed concerns for the possible removal of the PAT bus service. Ms. Etleman is in support of keeping the service.

*Council response- Attend September work session held on September 19, 2017.*

**Reynold Peduzzi 314 Rowe Road Harrison City, PA (WHT Rep)-** Saturday, September 30, 2017, will be the grand opening of the Westmoreland Heritage Traill. Mr. Peduzzi requested that council organize a welcoming committee and a welcoming picnic.

*Council response- Cheryl of Community Development will organize the committee.*

**Renee Kocelia 144 Jackson Ave-** Expressed concerns for road repairs on Jackson Avenue. *Council response- Don is aware of the issue on Jackson and it will be addressed.*

## Fairmont Playground Bids

A motion "to reject the Fairmont Playground bids and to rebid the project in December" was made by Councilman Shoub and seconded by Councilwoman Petersen. The motion carried unanimously.

### **Street Paving Project**

A motion "to authorize a street paving contract with EL Grande Industries in the amount of \$93,317.40" was made by Councilman Hockenberry and seconded by Councilman Shoub. The motion carried unanimously.

Councilman Cardiff stated the borough has to accept the contract but we are able to piece apart from the contract for financial reasons. We can order out the deletions and they will be considered for next year.

### **Proposed Ordinance Change**

A motion "to prepare and advertise to remove the word bicycles from the current ordinance 692 Section 141-2 (D)" was made by Councilman Hockenberry and Seconded by Councilwoman Petersen. Motion carried 4-1. Councilman Cardiff Voted No.

Councilman Ledwich expressed concerns on parking for individuals who rent the pavilions, there needs to be some signage.

### **Westmoreland Conservation District DGLVR Program**

A motion "to approve the application for the Dirt, Gravel, and Low Volume Roads Program" was made by Councilman Shoub and seconded by Councilwoman Petersen. The motion carried unanimously.

Councilman Shoub stated this program allows you to get funding for roads that would not normally qualify.

### **Resignation of Officer Wentroble**

A motion "to accept Aaron Wentroble's resignation from the Trafford Borough Police Department" was made by Councilman Hockenberry and seconded by Councilman Shoub. The motion carried unanimously.

### **Substitute Crossing Guard**

A Motion "to hire Janet Wampler as a substitute school crossing guard" was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously.

### **Free use of the Manchester Room for Free Flu Vaccinations**

A motion "to approve Penn-Township Ambulance free use of the Manchester Room on Tuesday, September 26, 2017, from 12:00 p.m. to 6:00 p.m. to administer free flu vaccines" was made by Councilman Ledwich and seconded by Councilman Shoub. The motion carried unanimously.

### **Bid Spec's for Garbage and Recycling**

A motion "to gather bid specifications for garbage and recycling collection" was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously.

### **Administrative Reports:**

Borough Manager- Working on collective bargaining agreement for the police department. Within the next few months, we will be updating the employee handbook and issuing job descriptions.

Code Enforcement- Report was submitted and is on file.

Borough Solicitor- Next collective bargaining agreement meeting scheduled for September 21, 2017, at 4:15 pm.

Trafford VFD- 119 calls total for the year. Hose testing will be Saturday, September 9, 2017, at the middle school. Halloween Parade will be held October 28, 2017. The 200 Club will be Nov 11 in the Manchester Room. The AED and cabinet have arrived just needs installed for the Manchester Room. Holiday Happenings will be held December 2, 2017.

Recreation Board- Auction will be held February 24, 2018.

Fairmont Playground Grant Project-

Linda Submitted a packet of all of the bid overviews. A motion "to pay Morris Knowles out of the Recreation Fund not to exceed \$10,700.00" was made by Councilman Shoub and seconded by Councilwoman Petersen. The motion carried unanimously.

TECDC- Old Sign is broken and we cannot get into it. The new sign is ordered and on its way.

Mayor's Report- For the month of August there were a total of 171 service calls. There were 13 criminal cases filed and 37 citations issued.

Saturday, September 9, 2017, the Library will be having a hoagie sale starting at 10:30 am.

The next crime watch meeting will be held in October at the legion.

### **Committee Reports**

Community Development- Cheryl questioned if she has a budget for the welcoming committee picnic. Councilman Cardiff suggested Councilwoman Petersen reach out to Rey Peduzzi to see what exactly it is that he wants.

Presidents Report- Trafford Historical Society is hosting a historical ghost walk on October 7, 2017, more details to follow. Thanked Borough Manager for all of her hard work so far. If you do have a public comment please sign up to speak.

### **Adjournment**

A discussion meeting will be held Tuesday, September 19, 2017, at 7:00 p.m., topics to include Allegheny County Port Authority's bus route in Trafford and the September 30th Grand Opening of the Westmoreland County Heritage Trail Phase III.

Next regular business meeting is scheduled for Tuesday, October 3, 2017.

A motion "to adjourn the regular September Business meeting" was made by Councilman Shoub and seconded by Councilman Hockenberry. The motion carried unanimously.