

Trafford Borough
Monthly Business Meeting Minutes- Tuesday, October 3, 2017

The Trafford Borough Council held its monthly business meeting on Tuesday, October 3, 2017, at 7:00 p.m., in the Council Chambers. Council President, Kris Cardiff, called the meeting to order at 7:00 pm and led the Moment of Silence and the Pledge of Allegiance.

Roll Call of Attendance by Borough Secretary, Nina Solivan:

(Present)	Kris Cardiff	Cheryl Petersen
	Dennis Hockenberry	Casey Shoub
	Pete Ledwich	Carol Morrow
	Mike Mellon	Ed Llewellyn, Mayor
	Don Glenn, Engineer	Craig Alexander, Solicitor
	Ashley Stack, Borough Manager	John Eliyas, EMC

Notice of Executive Sessions held September 19, 2017 for matters of personnel.

Minutes- A motion “to accept the minutes of the September 5, 2017, regular meeting” was made by Councilman Ledwich and seconded by Councilman Hockenberry. The motion carried unanimously.

Payment of Bills- A motion “to approve the expense voucher list dated September 5, 2017” was made by Councilman Shoub and seconded by Councilwoman Morrow. The motion carried unanimously.

Don Glenn, Borough Engineer

Asphalt Reconstruction Project: EL Grande will begin milling 6th and 7th street on September 10, once the milling is completed paving will begin.

Bradford Square Phase II: Forced main will run parallel to the street. Forced main and pumps will remain private. This is to prevent the borough from being responsible in the future if there is ever an issue.

MS4 NOI Letter: NPEDS permit expires March 15, 2018. A renewal application must be submitted six months prior to the expiration of the current permit. Glenn Engineering has sent the letter of intent and the renewal application to the DEP.

Highway Occupancy Permit: PennDot released the highway occupancy permit for the 5th Street and Duquesne Avenue wall reconstruction and side walk project. Don will contact Sitira Construction to resume work.

Grow Grant: ALCOSAN awarded Trafford with a \$12,200.00 grant towards the 8th Street sanitary relining project. This covers 33% of the total construction cost.

DGLVR: Don applied for a Dirt Gravel and Low Volume Road grant for Brownstone Court.

Public Comment

Leslie Peters 103 Highland Ave: Thanked Council and participants for a great Trail Opening Ceremony. Requests the agenda be posted prior to the meeting to be proactive instead of reactive. Ms. Peters stated she is running for council and invites everyone to the meet and greet.

Carol Lamana 104 Brownstone Court: Requests an update on Brownstone Court.

Council response: Solicitor Alexander stated we are looking in the file for more information. Borough Engineer has applied for the DGLVR grant for a final wearing course. If we receive the grant and the road is up to code the borough at that time can accept the road.

Council response: The Borough Engineer is looking into the DGLVR grant for the final wearing coat.

Steve Perovich 412 Wallace Ave: Inquired how the sewage fees are determined. The past few years the fees have gone up and the public has never been notified. Other utilities send letters informing its customers. Mr. Perovich also questioned why the last bills had sharpie and white out on them.

Council response: The fee’s are approved in the fee schedule every year. The sewage billing software is the cause of the white out and sharpie.

Sandy Asturi 426 Brinton Ave: Mrs. Asturi submitted a letter to council requesting the donation of the old borough building property to Reimagining our Trafford for a raised community garden.

Council response: This is going to need to be discussed further. In the past there have been some discrepancies on the land use.

Rosemary Edleman 609 6th Street: Requested an update on the PAT Bus. Questioned why the flu shot rescheduling was not posted.

Fae Batzel 6 Maple Street: Ms. Batzel announced she is running for council. Thanks council for all their hard work.

Garbage and Recycling Bids

A motion "to advertise a request for bids for Garbage and Recycling" was made by Councilman Shoub and seconded by Councilwoman Morrow. The motion carried unanimously.

2009 Dodge Charger Donation

A motion "to approve the decommission and donation of the 2009 Police Dodge Charger" was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously.

Capital Reserve Fund

A motion "to open a new bank account at S&T Bank for a Capital Reserve Fund" was made by Councilman Shoub and Seconded by Councilman Ledwich. The motion carried unanimously.

Administrative Reports:

Borough Manager- PAT will keep its same route. Flu Shots will be held in the Manchester Room on October 5, 2017 from 12-6pm. Collective bargaining is still underway. QuickBooks has been installed. Thanked everyone for their participation with the WHT Grand Opening.

Code Enforcement- Report was submitted and is on file.

Borough Solicitor- Bradford Square and Coventry Court Ordinance has been sent to PennDOT to obtain Liquid Fuels. Continuing to work with Ashley.

EMS- 59 total calls for August and September with 4 calls handled by North Huntingdon Township.

EMC- Provided documents to council. Mr. Eliyas met with Kris Tatlinger at WC 911 and obtained a pager that does not work he will be rectifying that ASAP. Elected officials are not required to take the basic EMC course, but Mr. Eliyas recommends that every member complete the 3-hour course.

Recreation Board- October 11th, 12th, and 17th registration for the Halloween Party will be held at the American legion. The Halloween party will be held in the Manchester Room on Saturday, October 28, 2017. The auction will be held February 24, 2018.

A motion "to hold Trick-or-Treating on October 31, 2017 from 6-8pm" was made by Councilman Ledwich and seconded by Councilwoman Morrow. The motion carried unanimously.

TECDC- Thanked Kris for helping Nicole with changing the sign. Electronic sign is in production. Nicole stated she will be meeting with Ashley to organize the sign drop off. Bingo Saturday October 21, 2017 to benefit bike racks at the BY Park.

Mayor's Report- For the month of August there were a total of 165 service calls. There were 11 criminal cases filed with more pending investigation and 35 citations issued. Crime Watch meeting at the legion Wednesday October 11, 2017.

A motion "to advertise for a part time police officer" was made by Councilwoman Morrow and Seconded by Councilman Shoub. The motion carried unanimously.

Committee Reports

Sanitation- Storm line failed at Westmoreland Park we are replacing this in-house if we would have bid this out, the project would have cost about \$25,000.00.

Presidents Report- Thanked Andrew Capets for obtaining a national grant for restoring our World War 1 memorial. Also thanked everyone for their participation with the Trail Grand Opening.

New Business

Carol Morrow submitted a letter of resignation effective December 31, 2017 due to health issues. Councilwoman Morrow stated it has been a pleasure serving.

Adjournment

Next regular business meeting is scheduled for Wednesday, November 8, 2017.

A motion "to adjourn the regular October Business meeting" was made by Councilman Shoub and seconded by Councilman Ledwich. The motion carried unanimously.