

**1. Call to Order**

Council President Kris Cardiff called the regular meeting to order at 7:00 pm on December 6, 2016 in the council chambers.

**2. Moment of Silence & Pledge of Allegiance**

The group participated in a Moment of Silence and The Pledge of Allegiance.

**3. Roll Call**

Borough Secretary Nina Solivan took roll, Members in attendance were; Council President Kris Cardiff, Council Vice-President Pete Ledwich, Councilman Dennis Hockenberry, Councilman Michael Mellon, Councilwoman Carol Morrow, Councilwoman Cheryl Petersen, and Councilman Casey Shoub. Other members in attendance were Borough Manager Richard Sahar, Borough Engineer Donald Glenn, Public Works Director Louis Corrales and Borough Solicitor Paul Zorella.

*Notice of Executive Sessions held December 6, 2016 for matters of personnel and litigation.*

**4. Approval of the Minutes of the Regular Meeting of November 1, 2016.**

**Motion to Accept Minutes:** Councilwoman Morrow

**Second:** Councilman Ledwich

MC 7-0

**5. Payment of Bills – Approval of Expense Voucher List Dated December 6, 2016**

**Motion to Approve Expense Voucher List:** Councilman Hockenberry

**Second:** Councilman Shoub

MC 7-0

**6. Report from Borough Engineer, Glenn Engineering**

- Glenn Engineering has completed and submitted the first annual progress report under the interim consent order. ALCOSAN performed a flow isolation study behind 8<sup>th</sup> street last year sometime and it was found that there is excessive infiltration. Glenn Engineering will apply for the GROW grant in January when applications become available.

**7. Public Comment**

- Matt Boonie 309 Shadow Wood Court: Present tonight as a resident and the Chief of TEMS informed council that TEMS and the TVFD has reached an agreement that meets the RFP and has a zero cost to the borough. The plan involves combing finances and personnel to provide the best EMS service they can in town. It is the opinion of both companies that this is the best solution for the town.
- Lois Shay 527 Seventh Street: Expressed concern for a street light that was removed at the brow of the hill on 7th street. Ms. Shay stated there are three lights on the road and that one should not have been removed due to it being an accident prone area. *Councilman Shoub stated that light was removed by mistake and will be put back up.*
- Dan Rutledge 2 Forbes Road: Thanked council for making tough decisions for the entire community and putting emotions aside. Dan stated there is no way to please everyone but he feels council has and is doing a great job.
- Rose Fullerton 124 Seventh Street Extension: Has been the school crossing guard for 40 years on route 130 feels that her safety is being jeopardized by the removal of a street light along 130. Ms. Fullerton invites all of council to walk along 130 with her at 6:25 in the morning to see how dark it is. Ms. Fullerton demanded the street light go back up. *Councilman Shoub stated that this light was removed because there were three lights in a row. He will look into this light and also check around town for other lights that were removed by mistake.*
- Ralph Zychowski 522 Gilmore Avenue: Has lived in town with his father for ten years now. Not too long ago TEMS was there to help save his father's life. Father has a heart condition if it wasn't for TEMS I wouldn't have him here today. Mr. Zychowski stated he is in attendance tonight in support of TEMS and to make sure TEMS stays around in town.
- Nicole Montecupo 105 Coventry Court: Read a letter written by the Penn Trafford PTO. A copy was not provided.

- Any Cercone 330 Fourth Street: Explained to council that she has personally had to use TEMS for various situations. TEMS has saved her husband and daughter on more than one occasion. If both companies are willing to work together to keep this service in town I hope council takes that into serious consideration.
- Tom Dobrinick 415 Wallace Avenue: Treasurer of TVFD is present tonight to inform council there has been an agreement made between the TVFD and TEMS. The agreement is to financially back the TEMS to keep them afloat and keep them going. We want to keep this service in town. Mr. Dobrinick stated if we can save the borough \$5,000 on an already tight budget he doesn't see a reason why not to rescind the motion made to appoint Penn-Township as EMS provider for Trafford Borough starting January 1, 2017. Both companies the TEMS and TVFD are very adamant about this and have come together to keep this service in town. It does not need to be outsourced and why spend the money of you don't have to when you have other issues like removing street lights.
- Pat Bayko 402 Fairmont Avenue: As a founding member of TEMS it holds a special place in her heart. She feels Trafford is in a win-win situation based on everyone who is present tonight and have voiced their opinion on keeping TEMS. It should make council's decision a little easier.
- Gus Gregorakis 681 Sixth Street: Unsure what the criteria was for removing street lights but there is a major safety concern on the corner of 6<sup>th</sup> and Inwood. Apartment building on the corner tenants cannot see when entering and leaving the building. Mr. Gregorakis recommends revisiting the issue. *Councilman Shoub stated that light was removed by mistake and will be put back up.*
- EMS response from members of council: Councilwoman Morrow, Councilman Hockenberry, Councilman Ledwich, and Council President Cardiff were in favor of TEMS and TVFD working together but felt this cooperation came too late. They presented concerns that a long term plan for financial stability and service coverage had not been presented to council for review up to this point. They stated that rescinding the agreement made with Penn Township Ambulance in favor of said plan could lead to a costlier arrangement, refusal of coverage by other services, or a substantial tax increase to cover service costs if TEMS and TVFD cannot fulfill the service requirements and raise adequate revenue to sustain themselves moving forward. They are willing to review a plan from TEMS and TVFD if one is presented in the future.
- Mayor Llewellyn discussed the events leading up to the council's decision to seek EMS service outside the borough including the amount of calls being answered in Trafford by outside ambulance services and the unwillingness of TEMS and TVFD to work together in the recent past to resolve this issue. He supported council's decisions to seek outside EMS service and to review a plan put forth by TEMS and TVFD if one is presented in the future.

#### 8. Consideration of Managers 2017 Budget

The Manager has previously submitted to Council a proposed 2017 budget. This evening Council is being requested to adopt the document. The budget does not require a millage increase. The budget has been changed after a request from Council to review the Police Department labor cost. The change will decrease the budget for wages by \$20,000.00.

Motion: Move to Adopt the 2017 Budget

Motion: Councilman Hockenberry

Second: Councilwoman Morrow

MC 7-0

#### 9. Advertisement of Ordinance Setting Millage Rates for 2017.

The proposed millage rate is 28.5 mills for general government purposes and 3 mills for debt service.

Motion: Move to advertise an Ordinance of Trafford Borough Fixing and Levying Millage Rates for the Year 2017.

Motion: Councilman Ledwich

Second: Councilman Hockenberry

MC 7-0

#### 10. Administrative Reports

##### a. Code Enforcement

-Report was submitted for filing. A collapsing garage was demolished on the 500 block of Brinton.

##### b. Borough Manager

- Worked on budget and insurance for entire month of November proposed changes within the general liability coverage with a possible savings of six or seven thousand dollars per year.

- Councilman Hockenberry made a motion to hire Kathi Adams as the sewage clerk at the rate of \$11.00/hour seconded by Councilman Shoub. **MC 7-0**

- Councilwoman Morrow made a motion to cancel the work session meeting scheduled for December 20<sup>th</sup> seconded by Councilman Hockenberry. **MC 7-0**

##### c. Borough Solicitor

- No report.

##### d. TEMS

- Total year to date calls are 394. Chief Boonie apologized for his ego which prohibited both organizations from working together as he is a part of both TEMS and the TVFD. There have been changes in leadership and in attitude and the two organizations are now working together. If council continues to go forward with Penn Township as EMS provider for Trafford. TEMS will lose their service area and will result in a loss of licensure. If TEMS loses the license TEMS will also lose command from the hospital. To regain command once it has been lost is an uphill battle.

e. **Trafford VFD** – Chief Lindbloom reported that the Holiday Happenings parade was successful and thanked all those who helped make it possible. He stated that he had a proposal for the TVFD and TEMS prepared and requested a meeting with council to present it.

##### f. Emergency Management

-No report.

##### g. Recreation Board

-February 27<sup>th</sup> is the auction at the middle school.

h. **Mayor Report** – Currently advertising for 2-part time police officers. Application deadline is December 16, 2016.

#### 11. Committee Reports

**Finance:** No report

**General Government:** No report

**Public Safety:** *Councilman Hockenberry* reported on Holiday Happenings. He offered commendations to organizers, contributors, borough employees, TEMS, and TVFD for hard work in set up, parade route, and traffic control. He was disappointed that no community organizations contributed donated or volunteered time to the event. All organizations need to come together and work together for the good of the community. Commended Rich Sahar on a budget with no tax increase and council for their work.

**Community Development:** No report

**Public Works:** *Councilman Ledwich* reported that paving has been completed on Jeanine and Vincennes Courts. Plowing and salting will be done when winter weather hits. Last day for leaf pick up will be Friday, December 9, 2016.

**Sanitation:** Letter received from the TECDC requesting council's acknowledgement of efforts to raise funds to purchase a sign for the corner of Duquesne and Fifth and continued support on that process.

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**Council Presidents Report:** *Council President Cardiff* thanked everyone involved with Holiday Happenings. Thanked council for their patience and professionalism during 2016, borough employees, emergency personnel for their hard work.

#### 12. New Business -

**Motion:** To require groups who rent the Manchester Room free of charge to get bids from the caterers from Trafford for the food for their event before using a caterer from outside the borough.

**Motion:** Councilman Hockenberry

**Second:** Councilman Ledwich

MC 5-2 Morrow, Cardiff voted no

**Motion:** To change the reporting procedures the TECDC and Recreation Board use to report to the regular council meetings beginning in 2017. That the organizations due their own reporting instead of council members reporting on their behalf.

**Motion:** Councilman Ledwich

**Motion:** Councilman Mellon

MC 7-0

#### 13. Adjournment

Councilwoman Morrow made a motion to adjourn the meeting seconded by Councilwoman Petersen.

MC 7-0